



# Regular Council Meeting Agenda

Tuesday, September 19, 2023 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of Hilshire Village, Texas will meet on Tuesday, September 19, 2023, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing. Please send your presentation or comments prior to the meeting to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com) for distribution to the Council.

Join Zoom Meeting

<https://us06web.zoom.us/j/87384407974?pwd=ZTJIRVo1U1dISGVEb0Z0UnBjSGtoUT09>

Meeting ID: 873 8440 7974

Passcode: 0919

One tap mobile

+1 346-248-7799, 873 8440 7974#, \*0919# US (Houston)

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>.

## 1. **CALL TO ORDER**

1.A. Invocation (Mayor Buesinger)

1.B. Pledge of Allegiance

1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

*This is an opportunity for citizens to speak to the council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.*

*Speakers must address the council at the microphone and give their name and address before voicing their concerns.*

*Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any*

*prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.*

### **3. REPORTS TO COUNCIL**

- 3.A.** Police Report
- 3.B.** Building Official Report
- 3.C.** Engineer Report
- 3.D.** Fire Commissioner's Report (Mayor Buesinger)  
2nd Quarter Ambulance Funds
- 3.E.** Mayor Buesinger's Report
- 3.F.** City Secretary's Report: (City Secretary Stephens)  
Complaint Log  
Consent Agenda  
90-Day Outlook  
Secretary's Annual Report FY 2023
- 3.G.** City Treasurer's Report (City Secretary Stephens)  
Interest Bearing Accounts Update  
Grants & Investments Update  
90-Day Outlook

### **4. CONSENT AGENDA**

- 4.A.** Approve Disbursements
- 4.B.** Approve Check Registers
- 4.C.** Approve the Minutes from the Budget Workshop, August 1, 2023
- 4.D.** Approve the Minutes from the Budget Workshop, August 8, 2023
- 4.E.** Approve the Minutes from the Regular Council Meeting August 15, 2023
- 4.F.** Approve a proclamation recognizing National Night Out to be held October 3, 2023, on Bromley Road
- 4.G.** Approve a proclamation recognizing World Teacher Day as October 5, 2023
- 4.H.** Approve a proclamation recognizing Halloween Night to be held October 31, 2023, on Archley Drive

### **5. DISCUSSION AND POSSIBLE ACTION**

- 5.A.** Discussion and possible approval of a component of the tax rate in the amount of \$0.116098/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City for the 2023 tax year.

**(This Vote must be a Record Vote)**

- 5.B.** Discussion and Possible Approval of a component of the tax rate in the amount of \$0.444334/100 to fund the City's maintenance and operation expenditures for the 2023 tax year.

**(This Vote must be a Record Vote)**

- 5.C.** Discussion and Possible Approval of the 2023 property tax rate be increased by the adoption of a tax rate of \$0.560432/100 which is effectively a 3.02 percent decrease in the tax rate.

**(This Vote must be a Record Vote)**

- 5.D.** Discussion and Possible Approval of the City of Hilshire Village Ordinance Number 832-2023 providing for the Levy and Collection of Ad Valorem Taxes for the Year 2023 Providing for two components to the Proposed Tax Rate consisting of a Tax Rate of \$0.116098/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City and a Tax Rate of \$0.444334/100 for the purpose of funding Maintenance and Operation Expenditures.

- 5.E.** Discuss and possibly authorize a contract extension for Hudson Energy

- 5.F.** Discussion and possible direction to city staff regarding the Citizens Emergency Response Team

- 5.G.** Discuss and possibly approve the City of Hilshire Village Resolution # 2023-252 nominating Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District for a two (2) year term.

**6. DISCUSSION**

- 6.A.** Discussion regarding the possible addition of Flock License Plate Reader cameras.

**7. ADDITIONAL COUNCIL COMMENTS**

**8. FUTURE AGENDA TOPICS**

**9. ANNOUNCEMENTS**

**10. ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible MONTH DAY, 2023 at 3:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.



# SPRING VALLEY VILLAGE POLICE DEPARTMENT

**MONTHLY NEWSLETTER:  
SEPTEMBER 2023**

**1025 CAMPBELL ROAD  
HOUSTON, TX 77055  
PHONE: 713-465-8323**



**COMMUNITY MATTERS.  
WE ARE A TEAM.**

# INTRODUCTION

*Hilshire Village Residents,*

Fall will soon be here, which will bring us cooler weather and some rain. Please continue to monitor the water restrictions issued by City Hall.

***KEEP IN MIND:***

- Be sure to lock all doors and windows in your home, when you are not on the premises.
- Lock your vehicle when it is unoccupied.

As always we are here if you need us!

*Sincerely,  
Chief M. Schulze*



# SEPTEMBER 2023

DATE	DAY	SPECIAL DAYS FOR THIS MONTH
09-05-2023	MONDAY	LABOR DAY
09-10-2023	SUNDAY	GRANDPARENTS DAY
09-23-2023	SATURDAY	FIRST DAY OF FALL



**COMMUNITY MATTERS.  
WE ARE A TEAM.**





# Safety Tips:

\*SVVPD received a call for service regarding Theft by Distraction. A resident was home, alone, when a male, wearing an orange safety vest, knock on the door. The male convinced the resident that he was with a company that trims limbs away from power lines. The male was able to talk the resident to the backyard to look at the power lines and discuss details of removing limbs. During this time, an unknown accomplice entered the home and stole items.

The suspect vehicle was a GMC SUV, Dark gray, with fictitious rear paper plate. Surrounding police agencies were notified.

If persons are legitimate, they will have the correct credentials.

If you feel uncomfortable, please contact the Spring Valley Village Police when confronted with any persons wanting to check trees, power lines, water lines, or gas lines.

\*Keep vehicle doors locked during day and night time hours.

Report any suspicious activity you observe on the street, neighbors home, and neighborhood.

Check on your elderly neighbors who may not have access to any social media and make them aware of these types of scandals.

Let's all work together and keep Hilshire Village safe.

Detective Clay Spriggs



**COMMUNITY MATTERS.  
WE ARE A TEAM.**



**COMMUNITY MATTERS.  
WE ARE A TEAM.**



## **SPRING VALLEY VILLAGE NATIONAL NIGHT OUT**

**Tuesday, October 3, 2023  
6:00 p.m. - 9:00 p.m.**

The Spring Valley Village Police Department, encourages neighbors to get together on this date. This is a night of neighborhood fun with family and friends. This event is to help build police-community partnerships and neighborhood camaraderie to make our community safer and a better place to live. Please let us know if you are planning a block party so we can make sure that your police department officers can be there. If you are having a block party, please email Officer Robert Moore:

[rmoores@springvalleytx.com](mailto:rmoores@springvalleytx.com)

**“Community Matters. We are a Team.”**

# SPRING VALLEY POLICE DEPARTMENT

## HILSHIRE VILLAGE

CALLS BY TYPE: 08-01-2023 THRU 08-31-2023

TYPE	DESCRIPTION	# OF CALLS
22	ALARM	5
23	AMBULANCE CALL	3
24	ANIMAL CALL	1
135	BUSINESS CHECK	512
60	FIRE CALL	1
160	FRAUD	1
65	GAS LEAK	1
68	HOUSE CHECK	20
70	INFORMATION	7
80	MISSING PERSON	1
81	OPEN DOOR	4
162	PARKING VIOLATION	4
86	PUBLIC RELATIONS	34
97	SPECIAL ASSIGNMENT	2
99	STALLED VEHICLE	1
103	SUSPICIOUS ACTIVITY	2
104	SUSPICIOUS PERSON	4
105	SUSPICIOUS VEHICLE	7
11	TRAFFIC STOP	29
111	VEHICLE BLOCKING THE ROADWAY	1
	<b>TOTAL</b>	<b>640</b>



**COMMUNITY MATTERS.  
WE ARE A TEAM.**

1025 CAMPBELL ROAD, HOUSTON, TX 77055

PHONE: 713-465-8323 / EMAIL:  
DISPATCH@SPRINGVALLEYTX.COM



# IMPORTANT NUMBERS AT A GLANCE



**COMMUNITY MATTERS.  
WE ARE A TEAM.**

## EMERGENCY

## NON - EMERGENCY

911 - FOR ALL EMERGENCY	713-465-8323
988 – NATIONAL SUICIDE & MENTAL HEALTH	

## SPRING VALLEY VILLAGE

## VILLAGE FIRE DEPARTMENT

SPRING VALLEY - CITY HALL	713-465-8308	VILLAGE FIRE DEPARTMENT	713-465-2323
SPRING VALLEY - PD	713-465-8323	VFD - NON-EMERGENCY	713-468-7941
SPRING VALLEY - PD FAX	713-465-3135		
SPRING VALLEY - COURT	713-465-0333		

## HILSHIRE VILLAGE

HILSHIRE VILLAGE – CITY HALL	713-973-1779		
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# SPRING VALLEY POLICE DEPARTMENT

## Calls - By Type

08\01\2023  
 thru 08\31\2023  
 Zone is: HILSHIRE VILLAGE

Type	Description	# Of Calls
22	ALARM	5
23	AMBULANCE CALL	3
24	ANIMAL CALL	1
135	BUSINESS CHECK	512
60	FIRE CALL	1
160	FRAUD	1
65	GAS LEAK	1
68	HOUSE CHECK	20
70	INFORMATION	7
80	MISSING PERSON	1
81	OPEN DOOR	4
162	PARKING VIOLATION	4
86	PUBLIC RELATIONS	34
97	SPECIAL ASSIGNMENT	2
99	STALLED VEHICLE	1
103	SUSPICIOUS ACTIVITY	2
104	SUSPICIOUS PERSON	4
105	SUSPICIOUS VEHICLE	7
11	TRAFFIC STOP	29
111	VEHICLE BLOCKING ROADWAY	1
<b>Total</b>		<b>640</b>



Updated On	Status	Address	Construction Type	General Contractor													Status Notes
					Pre-Dev Mtg	Plans Submitted	Plans Approved	Drainage Submitted	Drainage Approved	Pre-Con Meeting	Water Meter Status	Permit Issued	Building Final Inspection	CCO Issued	Drainage Final Inspection	CO Issued	
9/14/23	Active	1226 Glourie Dr	New Construction	McHugh Custom Homes	N/A	6/14	7/25	7/26	8/31	N/A		9/6					
9/14/23	Active	8005 Anadell	New Construction	Jeff Paul Custom Homes	9/22	11/30	1/16	11/30	3/17	7/25	10/28	7/25					
9/14/23	Active	1126 Guinea Drive	New Construction	Enterprise Builders	7/22	9/27	1/9	9/27	1/12	1/23	2/8	1/12					
9/14/23	Active	1319 Pine Chase	Remodel	Ironstone Builders	N/A	5/17	8/4	5/17	7/27	N/A	8/10	8/31					
9/14/23	Active	1210 Hilshire Villas	New Construction	Reed Fine Homes	N/A	11/22	12/19	11/22	1/6								
9/14/23	Active	1210 Ridgeley Dr	New Construction	McCollum Custom Homes	4/22	7/21	8/24	7/21	8/24	8/29	8/30	9/1					
9/14/23	Active	1306 Glourie Dr	New Construction	NewMark Builders	7/15	2/12	2/23	2/13	6/16	6/20	3/30	6/19					
9/14/23	Active	1311 Friarcreek Ln	New Construction	RobRyan	5/25	10/26	11/29	10/26	12/20	12/21	12/21	12/21					
9/14/23	Active	1315 Friarcreek	New Construction	Built Green Custom Homes	5/31	9/30	10/10	9/30	12/20		1/3	1/4					
9/14/23	Active	8002 Burkhart	New Construction	Modern Bungalow	6/7	7/24	9/8	7/24									
9/14/23	Active	1242 Ridgeley	Remodel & Drainage	McCollum Custom Homes	N/A	4/17	5/10	3/22	5/25	N/A	5/1	5/26					
9/14/23	Active	1218 Ridgeley	Swimming Pool	Gartin Pools	N/A	7/20	8/1	7/20	8/10	8/10	N/A	8/10					
9/14/23	Active	14 Pine Creek	Swimming Pool	Premier Pools & Spas	N/A	8/21	9/8	8/21			N/A						
9/14/23	Active	1242 Ridgeley	Swimming Pool	Platinum Pools	N/A	4/27	5/9	3/22	5/25	N/A	5/1	5/26					
9/14/23	Active	1311 Wirt	Swimming Pool & Drainage	Whale Pools	N/A	8/18	2/28	8/18	3/6	N/A	N/A	3/8					
9/14/23	Active	1241 Ridgeley	Swimming Pool	Coerver Custom Homes		9/14											
9/14/23	Inactive	1201 Archley	New Construction	Shorter Investment Group	6/27												
	Inactive	1222 Glourie	New Construction														
	Inactive	1117 Guinea	New Construction														
	Inactive	1236 Archley	New Construction														

## Plan Review Permit Log

	Date	Permit Number	Address	Issued To	Amount Received	Description / Scope
1	8/7/23	HV-23-054GE	1225 Archley	Trim Electric	\$ 330.00	Generator-Electric
2	8/7/23	HV-23-054GP	1225 Archley	Joe Castro Plumbing	\$ 280.00	Generator- Plumbing
3	8/7/23	HV-23-056	1318 Pine Chase Dr	Remedy Roofing	\$ 240.00	Reroof
4	8/7/23	HV-23-056H	1313 Pine Chase Dr	ARS	\$ 160.00	HVAC -Repair
5	8/7/23	HV-23-057H	5 Hickory Shadows	ARS	\$ 160.00	HVAC -Repair
6	8/8/23	HV-22-078T	1311 Friarcreek Ln	RobyRyan Builders	\$ -	Tree Removal
7	8/8/23	HV-22-091P	8005 Anadell	BacTrac Plumbing	\$ 530.00	NSFR-Plumbing Permit
8	8/8/23	HV-23-058P	1203 Wirt Road - Terra	Aaron's Plumbing	\$ 180.00	GTO
9	8/8/23	HV-23-059GE	1330 Glourie	Generator Power Syste	\$ 330.00	Generator - Electrical
10	8/9/23	HV-22-071FS	1315 Friarcreek	Nationwide Fire Sprink	\$ 320.00	NSFR- Fire Sprinkler
11	8/10/23	HV-23-031B	1319 Pine Chase	Ironstone Builders	\$ 4,502.80	Remodel/Addition
12	8/10/23	HV-23-031D	1319 Pine Chase	Ironstone Builders	\$ 460.00	Drainage
13	8/10/23	HV-23-052SP	1218 Ridgeley	Gartin Pools	\$ 280.00	Swimming Pool
14	8/10/23	HV-23-052SPD	1218 Ridgeley	Gartin Pools	\$ 460.00	Swimming Pool - Drainage
15	8/14/23	HV-23-043T	1226 Glourie Dr	McHugh Homes	\$ 25.00	Tree Removal -NSFR
16	8/14/23	HV-23-060T	1330 Glourie	RF Tree Service	\$ -	Tree Removal - Dead
17	8/15/23	HV-23-062T	1334 Glourie Dr	RF Tree Service	\$ -	Tree Removal - Dead
18	8/16/23	HV-23-043T	1226 Glourie Dr	Double G Removal	\$ 25.00	Tree Removal-NSFR
19	8/17/23	HV-23-061	1117 Guinea	HM Plumbing	\$ 180.00	Sewer Disconnect
	8/21/23	HV-23-064SP	14 Pine Creek Ln	Premier Pools & Spas	\$ 140.00	Plan Review - BBG
	8/21/23	HV-23-064SP	14 Pine Creek Ln	Premier Pools & Spas	\$ 1,000.00	Plan Review - HDR
20	8/22/23	HV-23-063T	8010 Anadell St	Houston Tree Surgeon	\$ -	Tree Removal - Dead
21	8/22/23	HV-23-065T	1115 Glourie Dr	OM Tree Service	\$ -	Tree - Hazard
22	8/22/23	HV-23-067T	7911 Hilshire Green	Family Tree Service	\$ -	Tree- Dead
23	8/24/23	HV-22-022P	1242 Ridgeley Dr	JLA Plumbing	\$ 380.00	Plumbing -Remodel
24	8/24/23	HV-23-068T	1214 Ridgeley Dr	Flores Tree Service	\$ -	Tree- Dead

Permits	
Drainage	2
Electrical	2
Fire Sprinkler	1
Generator	2
HVAC	2
Plumbing	3
Remodel	1
Reroof	1
Swimming Pool	1
Tree Removal	9
<b>Total</b>	<b>24</b>

### Inspection Log

Log #	Address	Permit #	Inspection Type	Result	Date	Inspector
23-235	1242 Ridgeley Dr	HV-23-022B	Partial Hurricane Clip	PASS	8/2/23	BBG
23-235	8002 Burkhart Rd	HV-23-029DEMO	Demo Final	PASS	8/3/23	BBG
23-236	1315 Friarcreek	HV-23-071E	Electrical Top-Out	PASS	8/3/23	BBG
23-236	8210 Burkhart	HV-23-032GP	Plumbing Final	PASS	8/7/23	BBG
23-237	1315 Friarcreek	HV-23-038M	HVAC Top-Out	PASS	8/3/23	BBG
23-237	1242 Ridgeley Dr	HV-23-022B	Partial Nail Pattern	PASS	8/7/23	BBG
23-238	1315 Friarcreek	HV-22-071B	Frame	PASS	8/3/23	BBG
23-238	8002 Burkhart	HV-23-009E	T-Pole	FAIL	8/7/23	BBG
23-239	8002 Burkhart	HV-23-029	Silt Fencing	PASS	8/3/23	HDR
23-239	1203 Wirt Rd	HV-23-058P	GTO	PASS	8/9/23	BBG
23-240	8002 Burkhart	HV-23-029DEMO	Demo Final	PASS	8/4/23	BBG
23-240	1126 Guinea	HV-22-093P	Gas Release	PASS	8/9/23	BBG
23-241	1210 Ridgeley	HV-22-048P	Shower Pan	PASS	8/9/23	BBG
23-242	1126 Guinea	HV-22-093B	Driveway	PASS	8/1/023	BBG
23-243	1126 Guinea	HV-22-093B	Driveway	PASS	8/10/23	HDR
23-244	8002 Burkhart	HV-23-009E	T-Pole	PASS	8/10/23	BBG
23-245	8005 Anadell St	HV-22-091P	Underground plumbing	FAIL	8/11/23	BBG
23-246	1313 Pine Chase Dr	HV-23-056H	HVAC Final	FAIL	8/14/23	BBG
23-247	1218 Ridgeley Dr	HV-23-052SP	Swimming Pool- Layout	PASS	8/15/23	BBG
23-251	8005 Anadell	HV-22-091P	Sewer	PASS	8/17/23	BBG
23-252	1210 Ridgeley Dr	HV-22-048SP	Layout	PASS	8/18/23	BBG
23-253	8005 Anadell	HV-22-091	Foundation	PASS	8/21/23	BBG
23-254	1117 Guinea	HV-23-061	Sewer Disconnect	FAIL	8/21/23	BBG
23-255	1319 Pine Chase Drive	HV-23-031B	Pre-Con Remodel	PASS	8/22/23	BBG
23-256	1319 Pine Chase Drive	HV-23-031B	Pre-Con Remodel	FAIL	8/22/23	HDR
23-257	1319 Pine Chase Drive	HV-23-031B	Pre-Con Remodel	PASS	8/22/23	Cary Moran
23-258	1311 Friarcreek Ln	HV-22-078E	Meter Release	PASS	8/24/23	BBG
23-259	1311 Friarcreek Ln	HV-22-078E	Underground	PASS	8/24/23	BBG
23-260	1330 Glourie Drive	HV-23-049	Generator Power System	PASS	8/24/23	BBG
23-261	1218 Ridgeley Dr	HV-23-052SP	Pool Steel Inspection	PASS	8/28/23	BBG
23-262	1210 Ridgeley	HV-22-048SP	Pool Steel Inspection	PASS	8/25/23	BBG
23-263	1319 Pine Chase Drive	HV-23-031B	Pre-Con HDR	PASS	8/31/23	HDR

Inspections:	
Cancelled	0
Failed	5
Pass	27
<b>Total</b>	<b>32</b>



September 18, 2023

Mayor and City Council  
City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

Re: Engineer's Report for September 19, 2023 Council Meeting  
HDR Job No. 10361759

Dear Mayor and Council Members:

HDR Engineering, Inc. (HDR) is pleased to submit this report on engineering related issues from August 11, 2023 to September 18, 2023.

1. On-Going Services (10361759):

a. 1225 Archley Drive –

- On September 15, 2023, HDR received a right of way permit for 1225 Archley Drive. The right of way permit is currently being reviewed for comments.

b. 8002 Burkhart Road –

- On August 31, 2023, HDR received a Drainage Plan resubmittal for 8002 Burkhart Road. The drainage plan is currently being reviewed for comments.

c. 1315 Friarcreek Lane –

- On September 5, 2023, HDR reviewed and returned comments for the Drainage Plan Amendment for 1315 Friarcreek Lane. The drainage plan shall be revised and resubmitted to address all comments.

d. 1118 Glourie Drive –

- On August 24, 2023, HDR attended the pre-construction meeting for 1118 Glourie Drive. The Developer was made aware of the pertinent design and construction items for drainage as noted in the City Code of Ordinances.

[hdrinc.com](http://hdrinc.com) 4828 Loop Central Drive, Suite 800  
Houston, Texas 77081  
T 713-622-9264 F 713-622-9265  
Texas Registered Engineering Firm F-754

- e. 1226 Glourie Drive –
  - On August 31, 2023, HDR reviewed and returned comments for the Drainage Plan for 1226 Glourie Drive. All previous comments/corrections were addressed by the engineer on August 15, 2023. The drainage plan was approved with exceptions noted.
  - On September 7, 2023, HDR provided a pre-construction inspection for 1226 Glourie Drive. The inspection passed with exceptions noted.
- f. 1319 Pine Chase Drive –
  - On August 28, 2023, HDR provided a pre-construction inspection for 1319 Pine Chase Drive. The inspection failed with comments noted.
  - On August 31, 2023, HDR provided a pre-construction re-inspection for 1319 Pine Chase Drive. The inspection passed with exceptions noted.
- g. 14 Pine Creek Lane –
  - On August 21, 2023, HDR received a Pool Drainage Plan for 14 Pine Creek Lane. The pool drainage plan is currently being reviewed for comments.
- h. 1310 Ridgeley Drive –
  - On September 13, 2023, HDR received the remaining information for the As Built Erosion Control Plan submittal for 1310 Ridgeley Drive. The plan submittal is currently being reviewed for comments.
- i. City Water and Testing
  - Inframark has continued to notify City Staff of chlorine residuals and water pressures as part of the daily testing of City water and have remained within State compliance. On August 25, 2023 contacted Dick Pursley (HDR Operator), who was made point of contact last year for coordinating these issues, stated they had contacted him to inform him that they had done some additional flushing and had checked for valve lineup issues in effort to troubleshoot the water issues taking place in the area. As the City of Houston continues to make steps to correcting the water system issues, Inframark continues to monitor and report findings daily.
- j. Hilshire Green Paving, Drainage & Utility Improvements –
  - HDR has released the Survey and Geotechnical Services for this project. Subconsultants (Landtech, Inc – Survey, and Geotest Engineering, Inc. – Geotechnical) will be coordinating with City Staff and HDR to confirm dates and times for their respective field work.

- HDR has secured private utility companies request records research on their existing facilities to aid in the preparation of drawing backgrounds.

k. Pine Chase Grove Water Meters –

- HDR has received topographic information from the Surveyor (Landtech, Inc.) and has begun to process the information to in order to provide an update with existing conditions and detail recommendations for improving the water meter area and drainage.

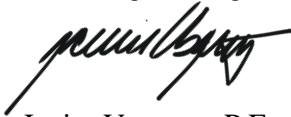
l. Wirt Road Safety Project/ Interlocal Agreements –

- HDR has been coordinating with Mr. Shapoor Golshan (COH TDO) and Mr. Jose Laguna (COH Interagency Coordinator) regarding the Design Concept Report (DCR) Intake Form and additional information requested by the City Planning Group on the preliminary sidewalk plans previously submitted by HDR, including previous Traffic Impact Assessment (TIA) or traffic impact studies for the project area.
- Mr. Golshan is awaiting feedback from the COH Real Estate Group regarding the right-of-way issue across the School of the Woods.
- HDR has also been coordinating with Mr. Embry Woods (COH) and Mr. Scott Bounds (Olson & Olson – City Counsel) and City Staff regarding revisions to the Interlocal Agreement (ILA) between the City of Hilshire Village and City of Houston, requested by the COH’s Legal Department. Attached to the end of this report is a copy of the revised ILA signed by Mayor Buesinger and transmitted to the COH on September 11, 2023.

If there are any questions concerning the information contained in this report, we will be glad to discuss them with you.

Sincerely,

HDR Engineering, Inc.



Javier Vasquez, P.E., CFM  
City Engineer for City of Hilshire Village

cc: Files (10361759)



**INTERLOCAL AGREEMENT FOR  
CITY OF HILSHIRE VILLAGE PROJECT**

**THE STATE OF TEXAS**   §  
  §  
**COUNTY OF HARRIS**    §

**ARTICLE 1  
PARTIES**

**THIS INTERLOCAL AGREEMENT FOR CITY OF HILSHIRE VILLAGE** (“Agreement”) is made effective on the Countersignature Date between the **CITY OF HOUSTON, TEXAS** (“City”), a Texas home-rule city, and the **CITY OF HILSHIRE VILLAGE** (“Hilshire Village”), a Texas general law municipality, organized and existing under the laws of the State of Texas.

**1.1. Addresses**

The initial addresses of the parties, which one party may change by giving written notice of its changed address to the other party, are as follows:

**City**

City of Houston  
Director, Public Works  
P. O. Box 1562  
Houston, Texas 77521  
Attn: Carol Haddock

**Hilshire Village**

City of Hilshire Village  
8301 Westview Drive  
Houston, TX 77055  
Attn: Mayor Robert Buesinger  
Email: Mayor@hilshirevillagetexas.com

The parties agree as follows:

WHEREAS, it is of mutual benefit to both Parties to construct sidewalk improvements along Wirt Road from IH-10 Westbound Feeder Road to Westview Drive, referred to as the Wirt Road Safety Project (“Project”) as generally illustrated on Exhibit A attached hereto and incorporated herein by reference;

WHEREAS, both Parties desire to cooperate in accordance with the terms of this Agreement to jointly accomplish the construction of the Project; and

WHEREAS, both Parties agree that all funds used under this Agreement shall be from current fiscal funds.

NOW THEREFORE, in consideration of the mutual promises, obligations, and

benefits herein set forth, the Parties agree as follows:

**1.2. Table of Contents**

This Agreement consists of the following sections:

	Page No.
<b>ARTICLE 1 PARTIES.....</b>	<b>1</b>
<b>ARTICLE 2 DEFINITIONS .....</b>	<b>4</b>
<b>ARTICLE 3 DUTIES OF THE HILSHIRE VILLAGE.....</b>	<b>4</b>
<b>ARTICLE 4 DUTIES OF CITY.....</b>	<b>5</b>
<b>ARTICLE 5 TERM AND TERMINATION .....</b>	<b>6</b>
<b>ARTICLE 6 MISCELLANEOUS PROVISIONS.....</b>	<b>7</b>
<b>EXHIBIT A Scope of Work for City of Hilshire Village Project</b>	

**1.3. Parts Incorporated**

The exhibit described above is incorporated into this Agreement.

**1.4. Controlling Parts**

If a conflict between the sections of this Agreement and the exhibit arises, the sections control over the exhibit.

**1.5. Signatures**

The parties have executed this Agreement in multiple copies, each of which is an original.



**HILSHIRE VILLAGE:  
CITY OF HILSHIRE VILLAGE**

By:   
Name: Robert Buesinger  
Title: Mayor  
Tax ID No.: 74-2162965

**ATTEST**

By:   
Name: Cassie Stephens  
Title: City Secretary

**THE CITY:  
CITY OF HOUSTON, TEXAS**

\_\_\_\_\_  
Mayor

**ATTEST/SEAL:**

\_\_\_\_\_  
City Secretary

**APPROVED AND RECOMMENDED:**

\_\_\_\_\_  
Director

**COUNTERSIGNED BY:**

City Controller

**DATE COUNTERSIGNED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant City Attorney  
L.D. File No. \_\_\_\_\_

## ARTICLE 2 DEFINITIONS

As used in this Agreement, the following terms shall have meanings set out below:

- 2.1. **“Hilshire Village”** is defined in Article 1 of this Agreement and includes the Hilshire Village’s successors and assigns.
- 2.2. **“Hilshire Village Contribution”** is defined in Section 3.1.1 of this Agreement.
- 2.3. **“City”** is defined in Article 1 of this Agreement and includes its successors and assigns.
- 2.4. **“City Contribution”** is defined in Section 4.1.1 of this Agreement.
- 2.5. **“Countersignature Date”** is the date of countersignature by the City Controller of the City of Houston.
- 2.6. **“Project”** means the sidewalk improvements (Pedestrian and Safety Improvements) along the west side of Wirt Road from IH-10 Westbound Feeder Road to Westview Drive, referred to as the Wirt Road Safety Project, and as generally illustrated on Exhibit A.
- 2.7. **“Project Costs”** means the costs associated with the Project.

## ARTICLE 3 DUTIES OF THE HILSHIRE VILLAGE

### 3.1. Hilshire Village Contribution; Scope of Work

3.1.1. Hilshire Village and Harris County have entered into a Joint Participation Interlocal Agreement, dated January 31, 2023, to fund the design, permitting, construction, construction management and inspection, and maintenance of sidewalk improvements along Wirt Road (Pedestrian and Safety Improvements) for the Project. These improvements may also include potential crosswalk locations at intersecting streets and wheelchair ramps on the east and west sides of Wirt Road, if required by the City. Hilshire Village will be responsible for providing funds for the engineering services needed for the design of the Pedestrian and Safety Improvements, including permitting and approvals from the City and County required for the Project. The funding contributions by each participant are summarized in Exhibit A – Scope of Work for City of Hilshire Village Project.

3.1.2. Hilshire Village shall provide all labor, material, and supervision necessary to construct the Project. Hilshire Village will be responsible for all permits required for the Project and all consents required to be obtained from any applicable governmental agency.

3.1.3 Hilshire Village will coordinate preparation of design and construction plans and specifications. The City shall have no responsibility for administration of the construction contract and shall incur no obligation to any contractor thereby.

**3.2. Insurance and Indemnification**

Hilshire Village shall require that the Project contractor (and its subcontractors) provide the insurance and indemnification for the Project which are commensurate with other like public works construction projects.

**ARTICLE 4  
DUTIES OF CITY**

**4.1. City Contribution; Conditions of Expenditure; Use of Excess Funds**

4.1.1. The City shall contribute \$0.00 for Project Costs related to the Wirt Road Safety Project (Pedestrian and Safety Improvements) to the Village under this Agreement ("City Contribution").

4.1.4. The City will assist Hilshire Village in the review and permit approval process of the Wirt Road Safety Project design plans. The design plans will be submitted through the City for review and distribution.

4.1.5. The City will accept a partial survey of the west side of Wirt Road and plan view only drawings in the preparation of design plans for the proposed sidewalk improvements in the Wirt Road Safety Project, as previously coordinated and agreed upon by the City's Planning & Development Department, and the Multimodal Safety & Design (MSD) Branch, respectively.



**ARTICLE 5  
TERM AND TERMINATION**

**5.1. Agreement Term**

This Agreement is effective on the Countersignature Date.

**5.2. Termination**

5.2.1. This Agreement shall terminate on December 31, 2024, or upon the completion of the Project, whichever occurs first.

**ARTICLE 6  
MISCELLANEOUS PROVISIONS**

**6.1. Purpose of Agreement; Responsibilities of the Parties**

The parties agree that this Agreement is necessary for the benefit of the public and that each party has the legal authority to perform and to provide the governmental function or service which is the subject matter of this Agreement. The parties further agree that neither party is an agent, servant, or employee of the other party and that each party is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

**6.2. Force Majeure**

Neither party shall be held liable for any loss or damage due to delay or failure in performance of any part of this Agreement from any cause beyond its control and without its fault or negligence, such causes may include acts of God, acts of civil or military authority, government regulations (except those promulgated by the party seeking the benefit of this section), embargoes, epidemics, war, terrorist acts, riots, insurrections, fires, explosions, earthquakes, nuclear accidents, floods, strikes, power blackouts, other major environmental disturbances or unusually severe weather conditions.

**6.3. Severability**

If any part of this Agreement is for any reason found to be unenforceable, all other parts remain enforceable unless the result materially prejudices either party.

#### **6.4. Entire Agreement**

This Agreement merges the prior negotiations and understandings of the parties and embodies the entire agreement of the parties. No other agreements, assurances, conditions, covenants (express or implied), or other terms of any kind, exist between the parties regarding this Agreement.

#### **6.5. Written Amendment**

Unless otherwise specified elsewhere in this Agreement, this Agreement may be amended only by written instrument executed on behalf of the City (by authority of an ordinance adopted by the City Council) and Hilshire Village. The Director, or her designee, is only authorized to perform the functions specifically delegated to him or her in this Agreement.

#### **6.6. Applicable Laws**

This Agreement is subject to the laws of the State of Texas, the City Charter and Ordinances, the laws of the federal government of the United States, and all rules and regulations of any regulatory body or officer having jurisdiction. Venue for any litigation relating to this Agreement is in a state or federal court of competent jurisdiction in Harris County, Texas.

#### **6.7. No Waiver of Immunity**

Notwithstanding anything contained in the Agreement to the contrary, nothing in the Agreement shall constitute a waiver by either party of any provisions of (i) Chapters 75, 84, 95 or 101 of the Texas Civil Practice and Remedies Code, as amended, (ii) any laws relating to limitations of liability of the type of entity of such party, or (iii) sovereign or governmental immunity, as any of the foregoing may be available to such party.

#### **6.8. Notices**

All notices to either party to this Agreement must be in writing and must be delivered by hand, facsimile, United States registered or certified mail, return receipt requested, United States Express Mail, Federal Express, Airborne Express, UPS or any other national overnight express delivery service. The notice must be addressed to the party to whom the notice is given at its address set out in Article 1 of this Agreement or other address the receiving party has designated previously by proper notice to the sending party. Postage or delivery charges must be paid by the party giving the notice. A copy of such notice shall be emailed at the time of posting to the email addresses of the persons set out in Article 1.

#### **6.9. Captions**

Captions contained in this Agreement are for reference only, and, therefore, have no effect in construing this Agreement. The captions are not restrictive of the subject matter of any section in this Agreement.



#### **6.10. Non-Waiver**

If either party fails to require the other to perform a term of this Agreement, that failure does not prevent the party from later enforcing that term and all other terms. If either party waives the other's breach of a term, that waiver does not waive a later breach of this Agreement. An approval by the Director, or her designee, or by any other employee or agent of the City, of any part of Hilshire Village's performance does not waive compliance with this Agreement or establish a standard of performance other than that required by this Agreement and by law.

#### **6.11. Enforcement**

The City Attorney, or his or her designee, may enforce all legal rights and obligations under this Agreement without further authorization. Hilshire Village shall provide to the City Attorney all documents and records pertaining to this Agreement that the City Attorney requests to assist in determining Hilshire Village's compliance with this Agreement, with the exception of those documents made confidential by federal or State law or regulation.

#### **6.12. Ambiguities**

If any term of this Agreement is ambiguous, it shall not be construed for or against any party on the basis that the party did or did not write it.

#### **6.13. Survival**

Hilshire Village shall remain obligated to the City under all clauses of this Agreement that expressly or by their nature extend beyond the expiration or termination of this Agreement.

#### **6.14. Parties in Interest**

This Agreement does not bestow any rights upon any third party, but binds and benefits the City and Hilshire Village only.

#### **6.15. Successors and Assigns**

This Agreement binds and benefits the parties and their legal successors and permitted assigns; however, this provision does not alter the restrictions on assignment and disposal of assets set out in the following paragraph. This Agreement does not create any personal liability on the part of any officer or agent of the City or Hilshire Village.

#### **6.16. Business Structure and Assignments**

Hilshire Village shall not assign this Agreement at law, or otherwise, or dispose of all, or substantially all, of its assets without the Director's, or her designee's, prior written consent.

**6.17. Remedies Cumulative**

Unless otherwise specified elsewhere in this Agreement, the rights and remedies contained in this Agreement are not exclusive but are cumulative of all rights and remedies which exist now or in the future. Neither party may terminate its duties under this Agreement except in accordance with its provisions.

**EXHIBIT A**

**SCOPE OF WORK FOR CITY OF HILSHIRE VILLAGE PROJECT**

**Estimated Project Cost:** **\$383,840**

**City of Houston (City) Contribution:** **\$0.00**

**Estimated Harris County Precinct 3 (County). Contribution:**

- Provide construction funding for sidewalk improvements project
- Provide construction management and inspection of the project

**City of Hilshire Village (Hilshire Village) Contribution:** **\$89,385**

**Managed by:** CITY OF HILSHIRE VILLAGE

**Project Scope:**

- **Pedestrian and Safety Improvement:** Construction of 5-ft wide sidewalks along the west side of Wirt Road from Westview Dr and the Harris County Park at the northwest corner of the intersection of IH-10 and Wirt Rd., including potential crosswalk locations at intersecting streets and wheelchair ramps on the east and west sides of Wirt Road, if required by the City of Houston.



### Village Fire Department Ambulance Revenue

	Bunker Hill Village 19.00%	Hedwig Village 18.50%	Hilshire Village 3.00%	Hunters Creek Village 22.25%	Piney Point Village 21.00%	Spring Valley Village 16.25%	TOTALS
<b>2023</b>							
Jan, Feb, Mar Q1	13,439.65	13,085.98	2,122.05	15,738.54	14,854.35	11,494.44	70,735.00
<b>Apr, May, Jun Q2</b>	<b>15,700.63</b>	<b>15,287.46</b>	<b>2,479.05</b>	<b>18,386.27</b>	<b>17,353.33</b>	<b>13,428.17</b>	<b>82,634.91</b>
Jul, Aug, Sep Q3							
Oct, Nov, Dec Q4							
YE Actual	29,140.28	28,373.43	4,601.10	34,124.80	32,207.68	24,922.61	153,369.91
YE Estimate	53,758.60	52,343.90	8,488.20	62,954.15	59,417.40	45,977.75	282,940.00
Historical Data							
2022	45,306.25	46,530.74	7,346.96	54,489.95	51,428.71	39,796.03	244,898.63
2021	46,017.72	44,806.73	7,265.96	53,889.18	50,861.70	39,357.26	242,198.55
2020	51,058.56	49,714.91	8,061.89	59,791.26	56,434.15	43,668.50	268,729.27
2019	70,865.83	69,001.00	11,189.29	82,987.06	78,326.07	60,607.75	372,977.00



Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

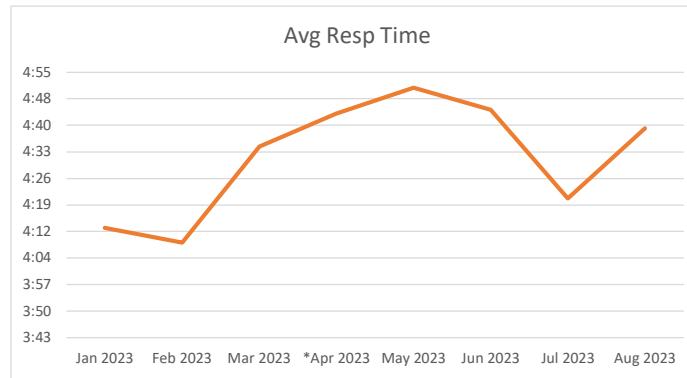
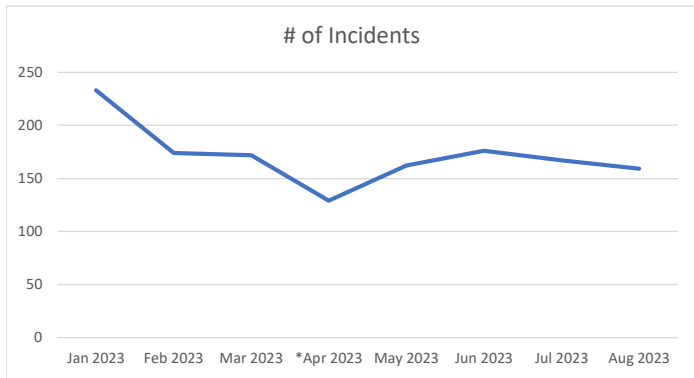
### August 2023 Summary - All Cities

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>233</b>	<b>174</b>	<b>172</b>	<b>174</b>	<b>210</b>	<b>218</b>	<b>221</b>	<b>210</b>	<b>1612</b>
Adominal Pain	2	0	3	1	0	1	1	1	9
Allergic Reaction	1	0	1	1	1	2	1	4	11
Animal Bite	1	0	1	0	0	0	0	0	2
Apartment Fire	2	0	1	0	0	1	0	0	4
Assault	0	0	0	0	1	1	0	1	3
Automatic Aid	2	0	1	1	1	0	1	0	6
Automatic Aid- Apartment Fire	15	9	7	8	9	1	6	5	60
Automatic Aid- Building Fire	4	3	2	4	4	0	2	2	21
Automatic Aid- Elevator Rescue	1	0	2	1	1	1	2	5	13
Automatic Aid- Entrapment MVC	0	2	2	1	0	0	0	0	5
Automatic Aid- Gas Leak	3	7	4	4	3	1	1	5	28
Automatic Aid- High Rise Fire	3	1	0	0	1	0	1	0	6
Automatic Aid- House Fire	6	3	2	1	0	0	0	0	12
Back Pain	0	1	2	0	0	0	2	0	5
Business Fire	0	1	0	1	0	0	0	0	2
Carbon Monoxide Detector No Symptoms	2	3	5	1	1	5	2	8	27
Cardiac/Respiratory Arrest	1	1	2	0	1	0	0	1	6
Check a Noxious Odor	1	0	2	0	0	0	0	1	4
Check for Fire	0	1	1	0	0	0	0	0	2
Check for the Smell of Natural Gas	10	1	0	6	0	2	0	3	22
Check for the Smell of Smoke	2	1	1	2	0	0	0	0	6
Chest Pain	8	13	2	2	4	3	6	5	43
Child Locked in a Vehicle Engine and AC running	0	1	1	0	0	0	0	0	2
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	0	1	2
Choking	0	0	0	0	0	0	3	0	3
Diabetic Emergency	0	0	0	1	2	1	2	2	8
Difficulty Breathing	12	2	8	5	3	11	6	11	58
Drowning	0	0	0	0	0	0	1	0	1
Electrical Fire	1	0	0	0	1	0	1	0	3
Elevator Rescue	3	0	1	1	1	1	0	0	7
Fall Victim	8	6	13	7	14	14	12	8	82
Fire Alarm Business	4	7	1	5	4	5	7	9	42
Fire Alarm Church or School	5	2	4	4	8	15	1	3	42
Fire Alarm Residence	46	17	19	36	38	50	46	28	280
Gas Leak	2	4	3	1	1	3	0	1	15
Grass Fire	0	0	0	0	1	2	1	0	4
HAZMAT Emergency	0	0	0	0	0	0	0	1	1
Headache - Stroke symptoms not present	0	0	2	0	0	0	0	0	2
Heart Problems	5	4	5	5	10	6	8	8	51
Heat/Cold Exposure	0	0	0	0	0	2	0	1	3
Hemorrhage/Laceration	4	1	2	2	1	2	4	2	18
House Fire	2	1	1	1	1	2	3	2	13

Month	# of Incidents	Avg Resp Time
Jan 2023	233	4:13
Feb 2023	174	4:09
Mar 2023	172	4:35
*Apr 2023	129	4:44
May 2023	162	4:51
Jun 2023	176	4:45
Jul 2023	167	4:21
Aug 2023	159	4:40

\* Note: Excludes cancelled calls beginning in April.

Injured Party	2	2	2	1	4	3	2	6	22
Medical Alarm	3	3	1	7	8	4	5	9	40
Motor Vehicle Collision	17	21	13	19	27	19	21	20	157
Motor Vehicle Collision with Entrapment	0	1	2	0	0	0	3	1	7
Object Down in Roadway	0	0	1	2	5	5	1	1	15
Overdose/Poisoning	1	3	2	2	1	3	4	2	18
Possible D.O.S.	1	2	1	2	1	1	0	0	8
Powerlines Down Arcing/Burning	2	0	0	4	3	8	2	5	24
Pregnancy/ Childbirth	1	0	0	2	0	0	0	0	3
Psychiatric Emergency	3	4	5	1	1	1	4	2	21
Seizures	4	6	4	3	2	2	3	3	27
Service Call Non-emergency	12	16	12	3	3	1	14	10	71
Shooting/Stabbing	0	0	0	0	2	0	0	0	2
Sick Call	12	14	14	8	19	18	20	18	123
Smoke in Business	0	0	0	0	1	0	0	0	1
Stroke	1	2	1	1	3	5	4	3	20
Transformer Fire	1	0	2	3	1	1	1	1	10
Trash Fire	1	0	1	0	0	0	0	1	3
Traumatic Injury	0	0	2	1	0	1	1	0	5
Unconscious Party/Syncope	8	6	3	9	14	9	13	7	69
Unknown Medical Emergency	6	2	4	1	2	5	2	1	23
Vehicle Fire	2	0	1	3	0	0	1	2	9



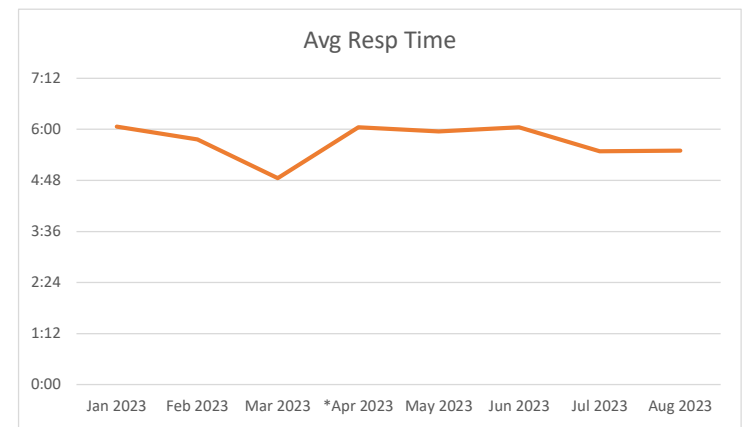
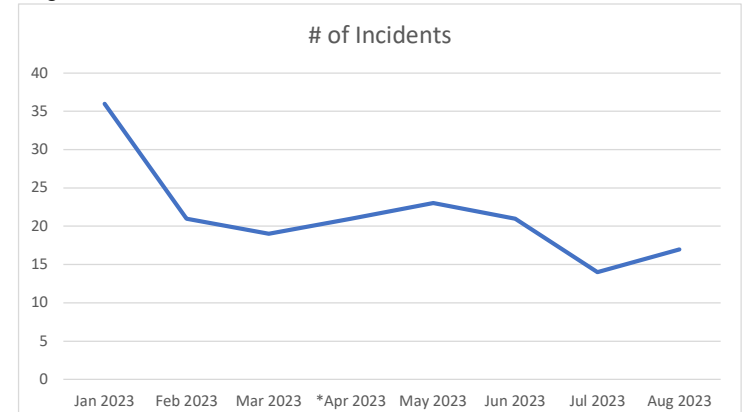


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2023 Summary - Bunker Hill

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>36</b>	<b>21</b>	<b>19</b>	<b>27</b>	<b>32</b>	<b>21</b>	<b>17</b>	<b>22</b>	<b>195</b>
Allergic Reaction	0	0	0	0	0	1	0	0	1
Assault	0	0	0	0	1	0	0	0	1
Business Fire	0	1	0	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	1	3	0	0	0	0	0	4
Cardiac/Respiratory Arrest	1	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	3	0	0	2	0	0	0	0	5
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	1
Chest Pain	0	0	0	0	0	1	1	1	3
Diabetic Emergency	0	0	0	0	0	0	1	0	1
Difficulty Breathing	4	0	4	0	0	1	1	4	14
Fall Victim	0	1	0	2	2	2	0	1	8
Fire Alarm Business	0	1	0	0	0	0	0	0	1
Fire Alarm Church or School	1	0	0	1	0	1	0	1	4
Fire Alarm Residence	9	3	4	6	8	6	6	5	47
Gas Leak	0	0	1	1	0	1	0	1	4
Grass Fire	0	0	0	0	0	1	0	0	1
Headache - Stroke symptoms not present	0	0	1	0	0	0	0	0	1
Heart Problems	0	1	0	1	2	1	1	0	6
Heat/Cold Exposure	0	0	0	0	0	0	0	1	1
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	1
House Fire	1	0	0	0	0	0	0	1	2
Injured Party	1	0	0	0	1	0	0	1	3
Medical Alarm	0	1	0	3	0	0	0	1	5
Motor Vehicle Collision	1	0	1	2	6	0	0	1	11
Object Down in Roadway	0	0	0	1	2	0	0	0	3
Overdose/Poisoning	1	0	0	0	0	1	0	1	3
Possible D.O.S.	1	0	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	1	1	0	0	0	2
Psychiatric Emergency	1	0	0	1	0	0	0	0	2
Seizures	1	1	1	1	1	1	0	0	6
Service Call Non-emergency	6	7	2	1	2	0	1	0	19
Shooting/Stabbing	0	0	0	0	2	0	0	0	2
Sick Call	1	4	1	1	3	1	2	3	16
Stroke	1	0	0	1	1	1	0	0	4
Transformer Fire	0	0	0	1	0	0	0	0	1
Unconscious Party/Syncope	1	0	0	0	0	1	3	0	5
Unknown Medical Emergency	1	0	1	0	0	1	1	0	4

Month	# of Incidents	Avg Resp Time
Jan 2023	36	6:04
Feb 2023	21	5:46
Mar 2023	19	4:51
*Apr 2023	21	6:03
May 2023	23	5:57
Jun 2023	21	6:03
Jul 2023	14	5:29
Aug 2023	17	5:30



\* Note: Excludes cancelled calls beginning in April.



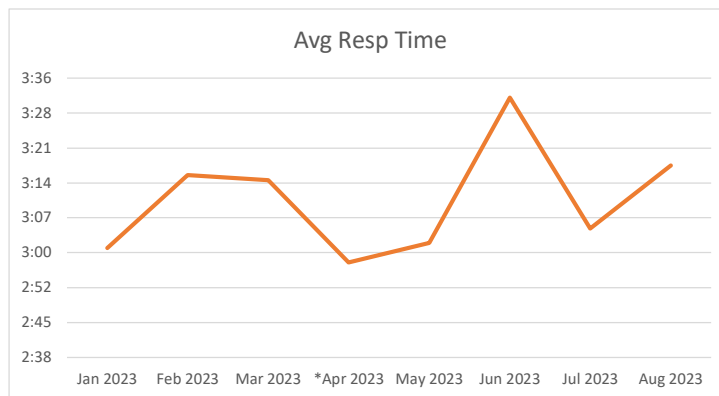
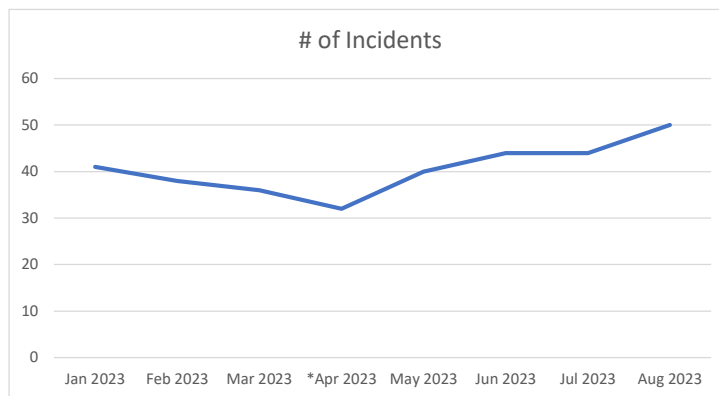
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2023 Summary - Hedwig

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>41</b>	<b>38</b>	<b>36</b>	<b>34</b>	<b>41</b>	<b>46</b>	<b>52</b>	<b>56</b>	<b>344</b>
Adominal Pain	0	0	2	1	0	0	1	1	5
Allergic Reaction	0	0	1	1	1	1	1	0	5
Apartment Fire	1	0	1	0	0	1	0	0	3
Assult	0	0	0	0	0	1	0	0	1
Back Pain	0	0	0	0	0	0	1	0	1
Business Fire	0	0	0	1	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	0	1	1
Check a Noxious Odor	1	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	0	0	0	1	0	2	0	1	4
Check for the Smell of Smoke	0	0	1	1	0	0	0	0	2
Chest Pain	3	5	1	0	0	1	3	2	15
Choking	0	0	0	0	0	0	1	0	1
Diabetic Emergency	0	0	0	0	1	1	1	1	4
Difficulty Breathing	1	2	1	2	0	3	1	3	13
Electrical Fire	1	0	0	0	0	0	0	0	1
Elevator Rescue	0	0	0	0	0	1	0	0	1
Fall Victim	3	3	3	1	5	2	3	2	22
Fire Alarm Business	1	3	1	2	1	3	6	8	25
Fire Alarm Church or School	0	0	3	2	8	6	1	0	20
Fire Alarm Residence	7	2	1	5	1	0	4	3	23
Gas Leak	1	1	1	0	0	0	0	0	3
Heart Problems	1	2	0	3	3	2	1	3	15
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1
Hemorrhage/Laceration	1	0	1	0	0	0	1	0	3
House Fire	0	0	0	0	0	0	1	1	2
Injured Party	1	2	0	0	2	0	0	4	9
Medical Alarm	0	0	0	0	1	1	0	0	2
Motor Vehicle Collision	5	6	5	2	3	2	6	9	38
Object Down in Roadway	0	0	0	0	0	2	0	0	2
Overdose/Poisoning	0	2	1	1	0	0	0	0	4
Possible D.O.S.	0	1	1	0	0	0	0	0	2
Powerlines Down Arcing/Burning	0	0	0	0	0	3	0	1	4
Pregnancy/ Childbirth	0	0	0	2	0	0	0	0	2
Psychiatric Emergency	1	0	2	0	0	0	1	0	4
Seizures	2	1	1	1	0	0	2	1	8
Service Call Non-emergency	0	4	3	0	0	0	5	3	15
Sick Call	5	2	2	2	5	7	6	5	34
Smoke in Business	0	0	0	0	1	0	0	0	1
Stroke	0	0	0	0	2	0	1	2	5
Transformer Fire	0	0	1	0	0	0	0	1	2
Trash Fire	0	0	0	0	0	0	0	1	1
Traumatic Injury	0	0	1	0	0	0	0	0	1
Unconscious Party/Syncope	3	1	1	5	6	3	5	2	26
Unknown Medical Emergency	2	1	1	1	1	3	0	0	9
Item 3.D.	1	0	0	0	0	0	0	1	2

Month	# of Incidents	Avg Resp Time
Jan 2023	41	3:01
Feb 2023	38	3:16
Mar 2023	36	3:15
*Apr 2023	32	2:58
May 2023	40	3:02
Jun 2023	44	3:32
Jul 2023	44	3:05
Aug 2023	50	3:18

\* Note: Excludes cancelled calls beginning in April.





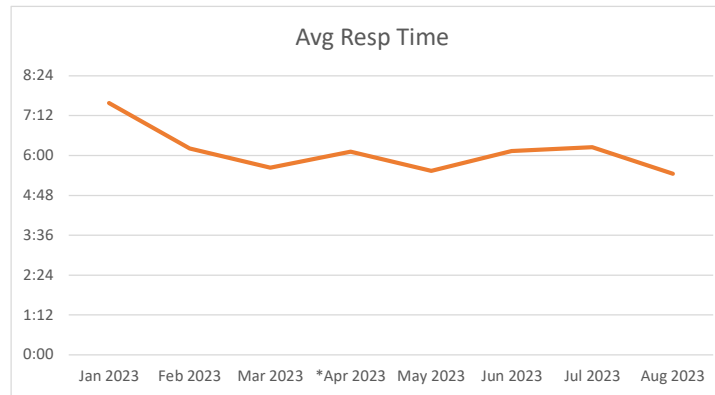
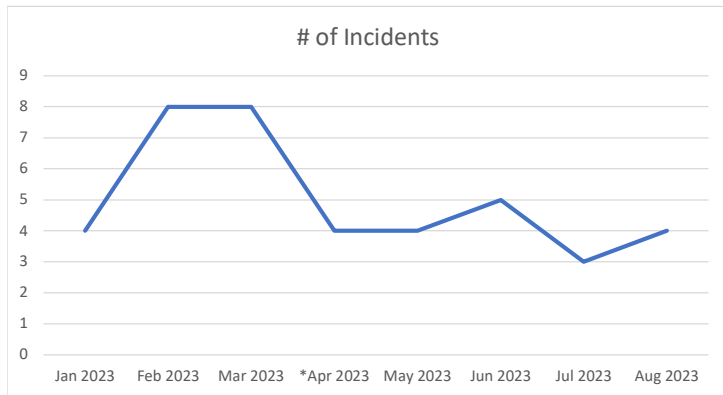
Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2023 Summary - Hilshire

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>4</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>45</b>
Back Pain	0	0	0	0	0	0	1	0	1
Carbon Monoxide Detector No Symptoms	1	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	1	0	0	0	0	0	0	1	2
Chest Pain	1	1	0	0	1	0	0	0	3
Fall Victim	0	1	2	0	0	0	0	0	3
Fire Alarm Business	0	0	0	0	0	0	0	1	1
Fire Alarm Church or School	0	0	0	1	0	0	0	0	1
Fire Alarm Residence	0	0	0	0	2	1	0	1	4
Heart Problems	0	0	1	0	0	1	0	0	2
Hemorrhage/Laceration	0	1	0	1	0	0	0	0	2
Medical Alarm	0	0	0	0	1	0	0	1	2
Motor Vehicle Collision	0	1	0	1	0	3	0	0	5
Motor Vehicle Collision with Entrapment	0	0	2	0	0	0	0	0	2
Object Down in Roadway	0	0	0	1	0	0	0	0	1
Overdose/Poisoning	0	0	0	0	0	0	1	0	1
Possible D.O.S.	0	1	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1	1	2
Psychiatric Emergency	1	0	0	0	0	0	0	0	1
Service Call Non-emergency	0	2	1	0	0	0	0	0	3
Sick Call	0	1	2	1	0	0	1	1	6
Unconscious Party/Syncope	0	0	0	0	0	0	0	1	1

Month	# of Incidents	Avg Resp Time
Jan 2023	4	7:35
Feb 2023	8	6:13
Mar 2023	8	5:38
*Apr 2023	4	6:07
May 2023	4	5:32
Jun 2023	5	6:08
Jul 2023	3	6:15
Aug 2023	4	5:27

\* Note: Excludes cancelled calls beginning in April.



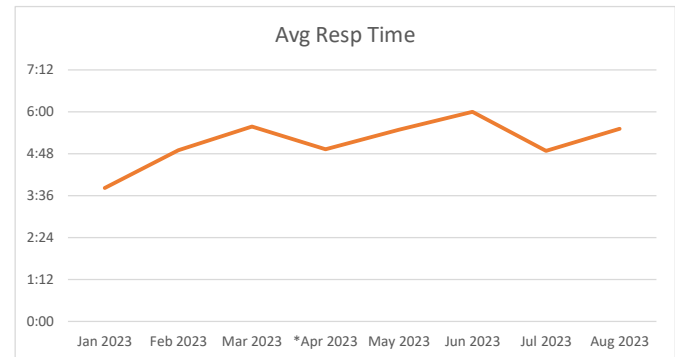
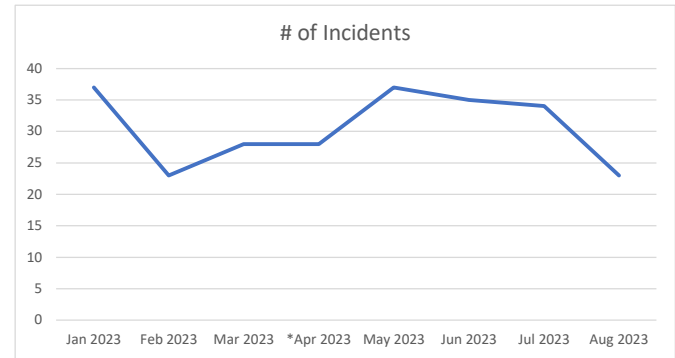


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2023 Summary - Hunters Creek

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>37</b>	<b>23</b>	<b>28</b>	<b>38</b>	<b>43</b>	<b>44</b>	<b>43</b>	<b>29</b>	<b>284</b>
Abdominal Pain	0	0	0	0	0	1	0	0	1
Allergic Reaction	0	0	0	0	0	0	0	1	1
Animal Bite	0	0	1	0	0	0	0	0	1
Back Pain	0	0	1	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	1	0	1	0	1	1	2	7
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	1
Check a Noxious Odor	0	0	1	0	0	0	0	0	1
Check for the Smell of Natural Gas	1	0	0	1	0	0	0	0	2
Check for the Smell of Smoke	0	0	0	1	0	0	0	0	1
Chest Pain	1	1	0	0	2	0	1	1	6
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	0	1	2
Choking	0	0	0	0	0	0	1	0	1
Difficulty Breathing	2	0	3	2	1	1	0	1	10
Electrical Fire	0	0	0	0	1	0	1	0	2
Elevator Rescue	3	0	0	0	0	0	0	0	3
Fall Victim	1	0	2	3	2	4	4	3	19
Fire Alarm Business	1	1	0	2	0	0	0	0	4
Fire Alarm Church or School	0	0	0	0	0	1	0	0	1
Fire Alarm Residence	15	4	5	14	14	16	11	9	88
Gas Leak	0	1	0	0	1	0	0	0	2
Heart Problems	0	0	1	1	2	0	1	1	6
Hemorrhage/Laceration	0	0	1	0	1	0	0	1	3
House Fire	0	1	0	1	1	0	0	0	3
Injured Party	0	0	1	0	0	2	0	0	3
Medical Alarm	2	2	0	3	4	2	3	4	20
Motor Vehicle Collision	5	7	1	1	4	5	3	0	26
Overdose/Poisoning	0	0	0	1	0	1	3	0	5
Possible D.O.S.	0	0	0	1	0	0	0	0	1
Powerlines Down Arcing/Burning	1	0	0	1	0	2	1	1	6
Psychiatric Emergency	0	1	1	0	0	0	1	0	3
Seizures	0	1	1	0	0	1	0	0	3
Service Call Non-emergency	1	0	3	2	0	0	3	2	11
Sick Call	0	1	3	0	5	3	2	1	15
Stroke	0	0	0	0	0	0	2	0	2
Traumatic Injury	0	0	0	1	0	1	1	0	3
Unconscious Party/Syncope	2	2	1	2	4	3	3	1	18
Unknown Medical Emergency	0	0	1	0	0	0	1	0	2
Vehicle Fire	1	0	0	0	0	0	0	0	1

Month	# of Incidents	Avg Resp Time
Jan 2023	37	3:49
Feb 2023	23	4:54
Mar 2023	28	5:35
*Apr 2023	28	4:56
May 2023	37	5:29
Jun 2023	35	6:00
Jul 2023	34	4:53
Aug 2023	23	5:31



\* Note: Excludes cancelled calls beginning in April.

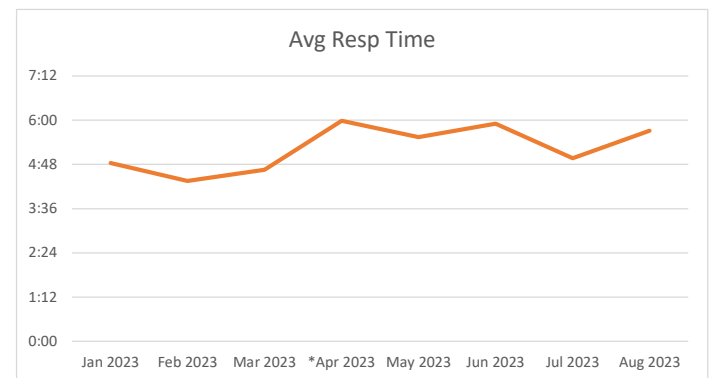
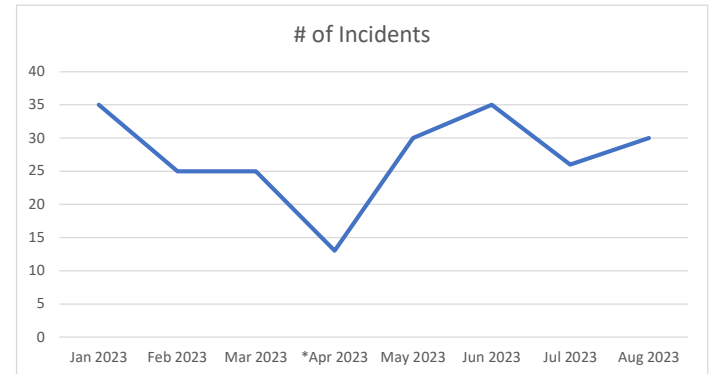


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2023 Summary - Piney Point

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>35</b>	<b>25</b>	<b>25</b>	<b>20</b>	<b>38</b>	<b>50</b>	<b>39</b>	<b>39</b>	<b>271</b>
Animal Bite	1	0	0	0	0	0	0	0	1
Allergic Reaction	0	0	0	0	0	0	0	2	2
Carbon Monoxide Detector No Symptoms	0	1	1	0	0	4	0	5	11
Cardiac/Respiratory Arrest	0	1	1	0	0	0	0	1	3
Check a Noxious Odor	0	0	0	0	0	0	0	1	1
Check for the Smell of Natural Gas	3	0	0	0	0	0	0	1	4
Check for the Smell of Smoke	1	1	0	0	0	0	0	0	2
Chest Pain	1	1	1	0	0	0	1	0	4
Diabetic Emergency	0	0	0	1	1	0	0	1	3
Difficulty Breathing	2	0	0	1	1	3	1	2	10
Fall Victim	4	0	3	0	4	3	3	1	18
Fire Alarm Church or School	2	1	1	0	0	3	0	0	7
Fire Alarm Residence	9	7	7	10	12	21	19	8	93
Gas Leak	1	1	0	0	0	1	0	0	3
Grass Fire	0	0	0	0	1	1	0	0	2
Heart Problems	0	0	1	0	1	0	2	3	7
Hemorrhage/Laceration	1	0	0	0	0	1	1	0	3
House Fire	1	0	1	0	0	2	1	0	5
Injured Party	0	0	0	0	1	1	0	0	2
Medical Alarm	0	0	0	0	0	1	1	0	2
Motor Vehicle Collision	3	2	2	1	3	1	2	2	16
Object Down in Roadway	0	0	1	0	3	3	1	0	8
Overdose/Poisoning	0	1	0	0	1	0	0	1	3
Possible D.O.S.	0	0	0	0	1	1	0	0	2
Powerlines Down Arcing/Burning	0	0	0	1	0	0	0	0	1
Psychiatric Emergency	0	3	1	0	1	1	1	1	8
Seizures	1	1	0	1	0	0	1	1	5
Service Call Non-emergency	4	3	2	0	0	0	3	4	16
Sick Call	0	2	0	3	4	1	0	2	12
Stroke	0	0	0	0	0	1	0	1	2
Transformer Fire	0	0	1	1	0	0	1	0	3
Trash Fire	0	0	1	0	0	0	0	0	1
Unconscious Party/Syncope	1	0	0	0	3	1	1	1	7
Unknown Medical Emergency	0	0	1	0	1	0	0	1	3
Vehicle Fire	0	0	0	1	0	0	0	0	1

Month	# of Incidents	Avg Resp Time
Jan 2023	35	4:50
Feb 2023	25	4:21
Mar 2023	25	4:39
*Apr 2023	13	5:59
May 2023	30	5:32
Jun 2023	35	5:54
Jul 2023	26	4:58
Aug 2023	30	5:43



\* Note: Excludes cancelled calls beginning in April.



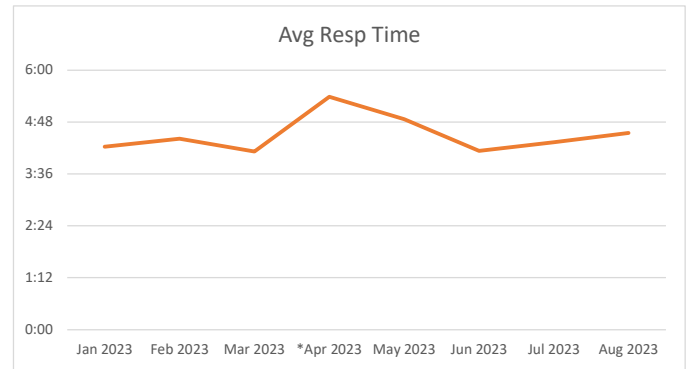
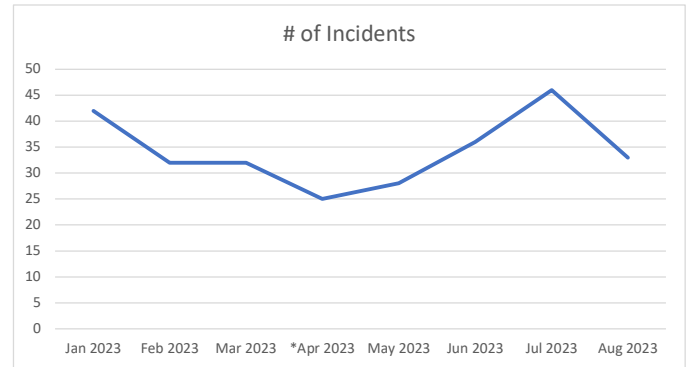


Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### August 2023 Summary - Spring Valley

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Total YTD
<b>TOTAL</b>	<b>42</b>	<b>32</b>	<b>32</b>	<b>25</b>	<b>30</b>	<b>41</b>	<b>49</b>	<b>37</b>	<b>288</b>
Adominal Pain	2	0	1	0	0	0	0	0	3
Allergic Reaction	1	0	0	0	0	0	0	1	2
Assult	0	0	0	0	0	0	0	1	1
Back Pain	0	1	1	0	0	0	0	0	2
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	0	0	2
Cardiac/Respiratory Arrest	0	0	0	0	1	0	0	0	1
Check a Noxious Odor	0	0	1	0	0	0	0	0	1
Check for Fire	0	1	1	0	0	0	0	0	2
Check for the Smell of Natural Gas	1	1	0	1	0	0	0	0	3
Chest Pain	2	5	0	2	1	1	1	1	13
Child Locked in a Vehicle Engine and AC running	0	1	0	0	0	0	0	0	1
Difficulty Breathing	2	0	0	0	1	3	3	1	10
Drowning	0	0	0	0	0	0	1	0	1
Elevator Rescue	0	0	1	1	1	0	0	0	3
Fall Victim	0	1	3	1	1	3	2	1	12
Fire Alarm Business	2	2	0	1	3	2	1	0	11
Fire Alarm Church or School	2	1	0	0	0	4	0	2	9
Fire Alarm Residence	6	1	1	0	1	6	6	2	23
Gas Leak	0	1	1	0	0	1	0	0	3
HAZMAT Emergency	0	0	0	0	0	0	0	1	1
Headache - Stroke symptoms not present	0	0	1	0	0	0	0	0	1
Heart Problems	4	1	2	0	2	1	3	1	14
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1
Hemorrhage/Laceration	2	0	0	0	0	1	2	1	6
House Fire	0	0	0	0	0	0	1	0	1
Injured Party	0	0	1	1	0	0	2	1	5
Medical Alarm	1	0	1	1	2	0	1	3	9
Motor Vehicle Collision	3	3	3	9	9	3	10	7	47
Motor Vehicle Collision with Entrapment	0	1	0	0	0	0	3	1	5
Overdose/Poisoning	0	0	1	0	0	1	0	0	2
Possible D.O.S.	0	0	0	1	0	0	0	0	1
Powerlines Down Arcing/Burning	1	0	0	1	2	1	0	2	7
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0	1
Psychiatric Emergency	0	0	1	0	0	0	1	1	3
Seizures	0	2	1	0	1	0	0	1	5
Service Call Non-emergency	1	0	0	0	0	1	2	1	5
Sick Call	6	4	6	1	2	6	7	5	37
Stroke	0	2	1	0	0	3	1	0	7
Transformer Fire	0	0	0	1	1	1	0	0	3
Trash Fire	1	0	0	0	0	0	0	0	1
Traumatic Injury	0	0	1	0	0	0	0	0	1
Unconscious Party/Syncope	1	3	1	2	1	1	1	2	12
Unknown Medical Emergency	3	1	0	0	0	1	0	0	5
Vehicle Fire	0	0	1	2	0	0	1	1	5

Month	# of Incidents	Avg Resp Time
Jan 2023	42	4:14
Feb 2023	32	4:25
Mar 2023	32	4:07
*Apr 2023	25	5:23
May 2023	28	4:52
Jun 2023	36	4:08
Jul 2023	46	4:20
Aug 2023	33	4:33



\* Note: Excludes cancelled calls beginning in April.

City of Hilshire Village  
Complaint Log

Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
8/4/23	Archley/Ridgeley CenterPoint patch not fixed	Archley/Ridgeley Intersection	Contact Javier Vasquez to follow-up with CenterPoint Rep.		
8/8/23	Water pressure low.	Hickory Shadows	Inframark is flushing and shutting off lines to increase chlorine residuals. HDR has contact COH to increase chlorine dosage.	No further action taken	
8/9/23	Water pressure is very low, sprinklers are not running properly.	8202 Burkhart	Inframark is taking measures to correct chemical residuals, possibly causing low pressure.		
8/11/23	Water has an odor	1307 Glenhilshire	Working with Inframark and HDR on entire system		
8/14/23	low water pressure	8315 Creekstone Circle	Working with Inframark and HDR on entire system		
8/15/23	low water pressure	1201 Pine Chase	Working with Inframark and HDR on entire system		
8/15/23	water smells like rotten eggds	7914 Hilshire Green	Contacted Inframark tech to flush hydrant	No further action taken	
8/15/23	trash missed	12 Pine Creek	Contacted GFL	trash picked- Monday	8/21/2023
8/16/23	Dead tree in the right of way just outside of Pine Creek Lane on Pech, offered to remove it	1340 Pech Road	Cassie submitted a 311 request to have the tree removed by CoH	Tree was removed	8/25/2023
8/16/23	Water pressure low again this morning.	8202 Burkhart	Investigating utility system with Inframark and city engineers		
8/16/23	Water pressure really low in the mornings, gets better throughout the day		Investigating utility system with Inframark and city engineers		
8/16/23	Water pressure very low	1311 Glenhilshire	Investigating utility system with Inframark and city engineers		
8/16/23	Water pressure very low	10 Hickory Shadows	Investigating utility system with Inframark and city engineers		
8/16/23	Response to city-wide email regarding issues with water pressure, "unacceptable"	1209 Pine Chase			
8/21/23	Water has bad smell	1307 Glenhilshire	Inframark flushing hydrant and placing orodor blocker on sewer manhole		
8/21/23	Missed trash	1221 Pine Cahse	Contacted GFL	trash picked-up Tuesday	8/22/2023
8/22/23	Water pressure very low, 28 psi, and irrigation does not have pressure no matter the time of day	1131 Glourie Dr	Inframark tested the lines	Pressure was above 30 psi, no further action taken	8/22/2023
8/21/23	Dead tree in the backyard	8002 Anadell	Contacted property owner, they are aware and are currently trying to hire a contractor	Permit issued	8/25/2023

City of Hilshire Village  
Complaint Log

Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
8/21/23	Leaning electrical pole in the backyard	1314 Pine Chase	Advised resident to call CenterPoint to get the pole assessed	No further action taken.	8/21/2023
8/28/23	Water pressure is at 25 psi	1302 Friarcreek	Responded that the pressure is low throughout the city, and that we are working with City of Houston.	Asked him to contact us if he gets a reading below 20 psi	
8/26/23	Suspicious person on doorbell video	24 Hickory Shadows	Forwarded photos and information to SVPD	SVPD contacted the homeowner for more details.	8/26/2023
8/29/23	Water has an odor	24 Hickory Shadows	Informed of the current actions to test the water and working with CoH public works. Advised to call back if water gets worse or they lose all pressure.	No further action taken	
8/30/23	In response to Red Flag Weather Warning, said there is not enough water pressure to put out a fire.	1209 Pine Chase	Responded that the low pressure is a factor in the Red Flag Warning, and assured that if there was something we could do then we would do it.	No further action taken	
8/31/23	Water has an odor	1303 Pine Chase	Infarmark tech checked pressure, PSCI above 30	Called back resident and informed him of the tech results	
8/31/23	Water has an odor	1205 Archley	Smell due the chlorine residuals	No further action taken	
9/5/23	Neighbor has mini excavator on the side of the house and possible dead tree	7 Hickory Shadows	Reached out, resident is performing work themselves, the scope discussed does not trigger a permit.	Will continue to monitor and encourage to get the machinery out asap.	
9/5/23	Water has an odor	2 Hickory Shadows	Smell due the chlorine residuals	No further action taken	
9/6/23	Water has an odor	8201 Burkhart	Smell due the chlorine residuals	No further action taken	
9/7/23	Water has an odor and residue	1249 Archley Dr	Smell due the chlorine residuals	No further action taken	
9/7/23	His truck was stolen from his driveway. Although his doorbell camera caught some footage, the license plate of the accompanying vehicle was not able to be seen. Requesting a Flock LPR on Hilshire Green.	7906 Hilshire Green	Talking with council about additional cameras.		
9/7/23	Water has an odor	1127 Glourie	Smell due the chlorine residuals	No further action taken	
9/8/23	Water has an odor	7 Hilshire Oaks	Smell due the chlorine residuals	No further action taken	
9/11/23	low water pressure	18 Hickory Shadows	Responded that the low pressure is a factor in the Red Flag Warning, and assured that if there was something we could do then we would do it.	No further action taken	

City of Hilshire Village  
Complaint Log

Date Notified	Complaint/Issue	Address of Concern	Action	Results	Date Resolved
9/12/23	Tap water has an odor, asking if this is happening elsewhere in the city	8399 Westview & 8381 Westview	Smell due the chlorine residuals	No further action taken	
9/12/23	leak at meter, and water has odor	1303 Pine Chase	Sent inframark technician to check meter leak. Odor due to cholrine residuals	Gasket needs repair, work order was created.	9/7/2023
9/13/23	A lot in Spring Branch was clear cut and she was very upset, wanted to know how Hilshire protects its trees and who she could call to complain about the lot.	8120 Westview Dr (Spring Branch District of Houston)	Informed the caller about our ordinance and how we handle new construction tree removals.	Provided the phone number at the callers request for Spring Branch District as well as Amy Pech's office. Caller also said there was a robust discussion about the property on NextDoor.	9/12/2023



**CITY OF  
HILSHIRE VILLAGE  
FISCAL YEAR 2023  
SECRETARY'S REPORT**

Cassie Stephens



# FY 2023 ACCOMPLISHMENTS

as of 9/15/2023

## Communications

- Produced 64 citizens' communications, including council meeting agendas, local advisories, and public service announcements.
- Launched redesigned website focused on accessibility and function.

## Economic Development

- Initiated Arbor Day Foundation's Tree City USA certification emphasizing the planting and protection of trees in public areas, thereby designating the City's annual Arbor Day.
- Provided safety devices for pedestrians including coyote whistles, reflective bracelets and bands, and educational materials

## Finance

- Processed payments totaling \$2,897,757; transaction categories included utilities, permits, and franchise fees.
- Interest Earned on Accounts \$68,690.25
- Maintained the City's fund balance policy for the beginning of FY 2024. Led the discussion and passage of the City's annual budget in alignment with the City Council's strategic goals and objectives.

## Development Services

- Managed the plan review and inspection process for 40 residential and commercial plan reviews.
- Issued 163 permits and scheduled 359 building inspections.

# FUTURE GOALS FY 2024

## Organizational Culture

- Conduct annual employee reviews to create efficiencies, maintain a positive working environment and identify needs
- Ensure employees are aware of training and career development resources
- Maintain a commitment towards openness, honesty, integrity and ethical behavior
- Foster quality improvement across all departments

## Efficient Government

- Complete annual audit with no findings or budget violations
- Work with local, state, and federal partners to identify projects and programs that can provide a mutual benefit
- Update policies to protect against fraud, waste and abuse
- Enhance the website to provide a user-friendly interactive platform the ensure that residents are informed
- Structure employee responsibilities to ensure comprehensive coverage of duties while eliminating duplicate work

## Economic Development

- Enhance regional city and county partnerships
- Seek grant funds to develop programs
- Support local businesses
- Support infrastructure, parking lot and sidewalk improvements to improve access to businesses
- Recognition of conformance with the highest standards for preparation in government financial reports, budgeting, and transparency (Government Finance Officers Association, Texas Comptroller's Office)

## Sustainable Infrastructure

- Continue progression of infrastructure tax projects
- Development of facility condition assessment report to identify priority projects and drive facilities capital improvement projects
- Increase preventative maintenance versus reactive maintenance of City assets
- Analyze peak flow for wastewater and maximum daily demand for water flow related to capacity as well as efforts to expand capacity

## Safety

- Reduce occurrence of rates of crimes against persons and property in the community
- Provide ongoing public safety education programs
- Improve pedestrian safety infrastructure by securing funding and completing priority projects
- Enforce building codes and nuisance laws
- Prepare emergency plans in conjunction with the Citizens Emergency Response Team
- Complete a new Cyber Security Response Plan in compliance with legal mandates

## Quality of Life & Community

- Maintain or improve the City's Community Rating System (FEMA) classification and compare ratings with neighboring cities and counties
- Increase community awareness to enforce ordinances
- Increase community engagement in City programs and activities
- Promote collaborations with city and local nonprofit leaders to optimize healthy living, ecological conservation, leadership development and sustainable preservation of natural resources
- Seek recognitions for Tree City USA, Scenic City Designation, Keep Texas Beautiful Award

# ANNUAL CALENDAR

	January	February	March	April	May	June	July	August	September	October	November	December
Administrator	Qtrly Reports: TWC, 941 Taxes  Houston Newspaper Contract (1) yr	City Hall & Lift Station Generator Maintenance Contracts	Annual review of non-expiring service contracts	Qtrly Reports: TWC, 941 Taxes		SECO PEA Report  SBISD (5) Year Contract 9/23 – 8/28  Flock-1 (5) yr Contract 6/23 - 6/28	Qtrly Reports: TWC, 941 Taxes		VFD Commercial Occupancy Inspections  CPA (3) yr Contract expires YE 9/30/23	Qtrly Reports: TWC, 941 Taxes  Depository Agreement (36 months)	VMIG Recommend Insurance Carriers  Flock-2 (5) yr Contract 11/23 - 11/28	Mosquito Fogging (3) yr Contract 11/22 - 12/31/24
Secretary	Election					Appoint MPT, Signatories		ES&S Annual Support Fee				Order of Election, Website Postings
	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting	Council Meeting
Treasurer	Audit								Fiscal Year End	Internal Audit		
	Q1 Report	Investment Policy Resolution		Q2 Report	VFD Budget Approval, Transfers & Audit		Q3 Report			Q4 Report		
				CoH Water Rate Increase	HCAD Certified Esimates	Next FY Budget Prep, CIP Update		Budget Workshops	Public Hearing, Adopt Budget & Tax Rate			
Building Maintenance	Fire Alarm Testing						Fire Alarm Testing	Power Wash Parking Lot, Window Cleaning				
Utility Infrastructure		TCEQ MS4 Permit and Annual Report Update		Prepare Annual Ditch Grading List			TCEQ Water Testing					
City Holidays	New Year's Day			Good Friday	Memorial Day		4th of July (& Festival)		Labor Day		Thanksgiving	Christmas Eve, Christmas, New Year's Eve
Community		HVCERT: Contacts and Block Leaders	HVCC Spring Event	HVCC End of School Year Event	SVPD Police Week Proclamation				HVCC National Night Out, Halloween Night		Nominate HCAD Board of Directors (2) year term	

# TRAINING & EDUCATION

## Emergency Management

- International Association of Emergency Management
- FEMA – NIMS training
- Texas Department of Emergency Management

## Planning & Zoning

- Houston Chapter of the International Code Council - Secretary Stephens is currently serving as a board member

## Public Funds

- Government Finance Officers Association - Certified Government Finance Officer program
- Universal Public Procurement Certification Council

## Municipal Government

- Texas Municipal League
- National Association of Parliamentarians
- Texas Municipal Clerks Association
- Texas Women Leading Government
- International Institute of Municipal Clerks
- International City/County Management Association

## Support & Reference Sources

- Texas Secretary of State
- Texas Attorney General
- Texas State Library Archives Commission
- Gulf Coast Coalition of Cities
- Houston-Galveston Area Council

Secretary Stephens completed the TMCA Texas Registered Municipal Clerk program and will be graduating January 2024. She will soon be enrolled in the GFOA program for Certified Government Finance Officers.

Clerk Lisa Ray is enrolled and actively taking courses in the TMCA Texas Registered Municipal Clerk program.

Both will complete NIMS training through FEMA before the summer of 2024.

## Hilshire Village Fund Balance Summary

Updated 8/31/23

	Current Balance
<b>General Fund</b>	
11114 Amegy Checking	173,284.89
11116 Amegy Savings - General Fund	269,710.53
11120 Amegy Savings - METRO 1	50,055.46
<b>Utility Fund</b>	
11012 Amegy Checking	578,174.59
11015 Lockbox Clearing Account	12,215.69
<b>Investments</b>	
11113 TexPool Metro 1 & 2	472,861.23
11126 Tex Pool Gen Fund	1,654,220.01
<b>Debts</b>	
11117 Anticipation Note	11,619.28
<b>Other</b>	
11122 Child Safety	8,695.84
41014 HVCEFFC	20471.43
41015 HVHEFC	895



**From:** [Steve Peters](#)  
**To:** [Cassie Stephens](#)  
**Subject:** RE: Hilshire Village Accounts  
**Date:** Tuesday, September 12, 2023 11:47:23 AM

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Cassie, the best rates we have right now for our Public Funds accounts would be in short term CDs or our overnight sweeps; but we can also offer business money market and savings options as well.

Below is a summary of the current options and rates for your review and consideration. I'd also be happy to visit by phone or at your office to go over the options in more detail.

**CD Options:**

Below are the current Public Funds CD rates we are offering:

CD Term	APR %	APY%
3-Month	4.689%	4.800%
6-Month	5.020%	5.150%
9-Month	5.070%	5.200%
12-Month	4.402%	4.500%

**Money Market Account Option:**

Account Balance	APR %	APY%
\$0.01-\$999.99	0.010%	0.010%
\$1,000 to \$99,999.99	1.500%	1.510%
\$100,000.00 to \$249,999.99	1.900%	1.920%
\$250,000.00 to \$499,999.99	2.250%	2.280%
\$500,000.00 to \$999,999.99	2.500%	2.530%
\$1,000,000 or more	2.650%	2.690%

**Savings Account Option:**

Account Balance	APR %	APY%
\$0.01-\$999.99	0.010%	0.010%
\$1,000 to \$4,999.99	1.000%	1.010%
\$5,000.00 to \$24,999.99	1.250%	1.260%
\$25,000.00 to \$49,999.99	1.250%	1.260%
\$50,000.00 to \$99,999.99	1.250%	1.260%
\$100,000 or more	1.300%	1.310%

**Sweep Options:**

We are also offering overnight investment sweep accounts. The minimum balance to open is \$1 million for all sweeps, and we require a \$250,000 peg operating balance (meaning a \$250,000 balance stays in the operating account, and all amounts over \$250,000 are swept on a daily basis to earn interest). Here are several options with current rates:

1. **ICS Sweep Account** – This is a sweep account product that provides access to full FDIC-

coverage, and is currently earning a 5.06% rate (APR) and a 5.19% yield (APY). The sweep service is called an ICS Sweep which stands for IntraFi Cash Service. The IntraFi Network is comprised of a consortium of banks across the country that participate in a program that allows the banks to offer fully FDIC-insured deposits up to \$175 million for our clients. Funds are automatically swept each day into participating banks within the IntraFi system so that all of your funds will be FDIC-insured. Below is a summary of the key features and benefits for your consideration:

- Currently paying a 5.06% APR. \* *Rates are subject to change.*
  - All funds in the ICS sweep account are fully FDIC-insured up to \$175 million.
  - There is currently **no monthly fee** for the ICS sweep service.
2. **Fidelity US Treasury Sweep** – This is a sweep account product that invests your excess funds into the Fidelity US Treasury Money Market Fund. This is probably similar to any TexPool investments you may be using. Here are the key features and benefits:
- Currently paying a 4.96% APR. \* *Rates are subject to change.*
  - Funds in the Fidelity sweep are not bank deposits, and not FDIC-Insured.
  - There is currently **a \$175 monthly fee** for the Fidelity sweep service.

Again, please not hesitate to call me with questions on any of the above options.

Best regards,

**Steve Peters**

Senior Vice President  
Amegy Bank - Commercial Banking  
13430 Northwest Freeway  
Houston, Texas 77040  
Phone: 713-232-1518  
Fax: 844-252-8070  
Mobile: 713-412-5349  
[steve.peters@amegybank.com](mailto:steve.peters@amegybank.com)

<https://securemail.zionsbancorp.com/send>

---

**From:** Cassie Stephens <cassie.stephens@hilshirevillagetexas.com>  
**Sent:** Thursday, September 7, 2023 12:58 PM  
**To:** Steve Peters <Stephen.Peters@amegybank.com>  
**Subject:** Hilshire Village Accounts

**EXTERNAL EMAIL!** Proceed with caution.

---

Good afternoon, Steve,

At the last council meeting I was instructed to look into different account types that will provide interest. As I understand, none of our Amegy accounts currently earn interest.

Can you help me check into our options?

Thank you,

*Cassie Stephens*

City Secretary of Hilshire Village

Office: 713-973-1779

Fax: 713-973-7793

**PUBLIC OFFICIALS:**

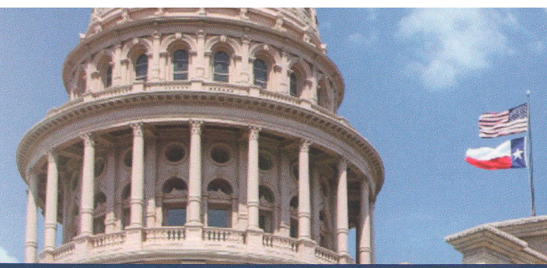
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# Monthly Newsletter: September 2023

## ANNOUNCEMENTS

We welcome the following entities who joined TexPool in August 2023:

### TexPool

- Walker County ESD No 3
- Marshall Independent School District
- Montgomery County MUD 174
- City of New Boston
- Blanco-Pedernales Groundwater Conservation District
- Ellis County Emergency Services District

### TexPool Prime

- Walker County ESD No 3
- Marshall Independent School District
- Montgomery County MUD 174
- City of New Boston
- Blanco-Pedernales Groundwater Conservation District
- Ellis County Emergency Services District

### Upcoming Events

September 18, 2023 - September 21, 2023

**75th Annual County Treasurers' Association of Texas Conference**  
McAllen, TX

September 29, 2023 - October 1, 2023

**Texas Association of School Administrators/Texas Association of School Boards Annual Conference 2023**  
Dallas, TX

October 4, 2023 - October 6, 2023

**2023 Texas Municipal League Annual Conference**  
Dallas, TX

### TexPool Advisory Board Members

- |                    |                 |
|--------------------|-----------------|
| Patrick Krishock   | David Landeros  |
| Belinda Weaver     | Sharon Matthews |
| Deborah Laudermilk | David Garcia    |
| Valarie Van Vlack  | Dina Edgar      |

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

## Economic and Market Commentary: Pushback

September 1, 2023

The Federal Reserve's annual central-bank symposium at Jackson Hole, Wyo. is essentially an FOMC meeting minus an actual decision, with statements coming from interviews with many members and remarks by the chair. The conference that took place last week was remarkably similar to last year's, with tough talk about slaying inflation and projections of the next policy action. To that end, Chair Jerome Powell referenced his terse and hawkish 2022 speech in his keynote—no doubt to emphasize the Fed has lost none of its commitment. "The message is the same: It is the Fed's job to bring inflation down to our 2% goal, and we will do so."

But unlike last year, when the rate path was extraordinarily steep, Powell seemed to equivocate, outlining the conditions that would prompt the Fed to consider further hikes without promising any. The conditions are, of course, economic data. But one got the feeling he was returning to the tactic of providing forward guidance. The markets once again are disregarding Fed speak, pricing in no fewer than four quarter-point cuts in 2024. Powell's real message was to disabuse investors of this view. In so many words, expect higher for longer.

*(continued page 6)*

### Performance as of August 31, 2023

	TexPool	TexPool Prime
Current Invested Balance	\$29,245,867,923	\$12,804,550,195
Weighted Average Maturity**	23 Days	32 Days
Weighted Average Life**	86 Days	67 Days
Net Asset Value	0.99984	0.99999
Total Number of Participants	2,800	513
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$131,770,097.22	\$54,243,151.36
Management Fee Collected	\$1,011,332.19	\$465,947.69
Standard & Poor's Current Rating	AAAm	AAAm

### Month Averages

Average Invested Balance	\$29,259,740,644	\$11,481,967,603
Average Monthly Rate*	5.30%	5.56%
Average Weighted Average Maturity**	24	37
Average Weighted Average Life**	87	77

\*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

\*\*See page 2 for definitions.

Past performance is no guarantee of future results.

Phone: 1-866-TEXPOOL (839-7665) · Fax: 1-866-839-3291 · TexPool.com

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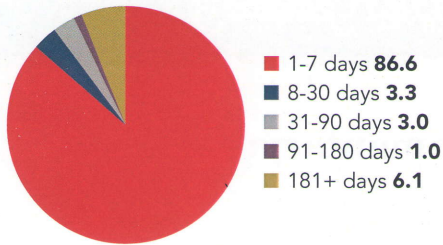
Managed and  
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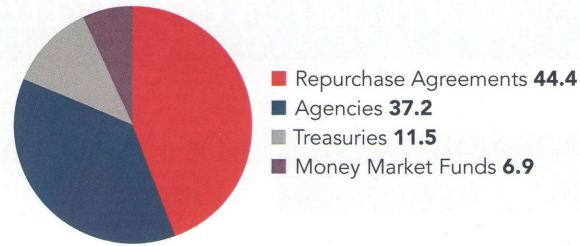
### Portfolio by Maturity (%)

As of August 31, 2023



### Portfolio by Type of Investment (%)

As of August 31, 2023



### Portfolio Asset Summary as of August 31, 2023

	Book Value	Market Value
Uninvested Balance	\$5,228,692.52	\$5,228,692.52
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	137,735,646.41	137,735,646.41
Interest and Management Fees Payable	-131,780,051.07	-131,780,051.07
Payable for Investments Purchased	-124,999,999.99	-124,999,999.99
Accrued Expenses & Taxes	-32,127.84	-32,127.84
Repurchase Agreements	13,019,878,000.00	13,019,878,000.00
Mutual Fund Investments	2,025,085,200.00	2,025,085,200.00
Government Securities	10,926,131,011.11	10,920,912,044.47
US Treasury Bills	1,948,686,863.20	1,948,578,912.51
US Treasury Notes	1,439,934,689.08	1,440,656,985.65
<b>Total</b>	<b>\$29,245,867,923.42</b>	<b>\$29,241,263,302.66</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

### Participant Summary

	Number of Participants	Balance
School District	616	\$9,228,475,680.39
Higher Education	60	\$1,478,336,676.04
County	197	\$3,422,443,158.05
Healthcare	92	\$1,593,403,623.86
Utility District	916	\$4,514,578,206.29
City	496	\$7,317,483,977.12
Emergency Districts	104	\$392,942,874.40
Economic Development Districts	89	\$187,071,922.33
Other	230	\$1,111,122,689.50

### \*\*Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.





### Daily Summary

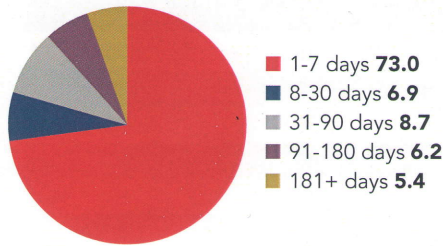
Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Invested Balance	NAV	WAM Days	WAL Days
8/1	5.2979%	0.000145148	\$29,050,611,878.20	0.99977	25	90
8/2	5.2957%	0.000145089	\$29,129,199,697.97	0.99978	25	90
8/3	5.2816%	0.000144702	\$29,042,405,779.94	0.99978	25	90
8/4	5.2840%	0.000144767	\$28,933,508,937.20	0.99980	26	90
8/5	5.2840%	0.000144767	\$28,933,508,937.20	0.99980	26	90
8/6	5.2840%	0.000144767	\$28,933,508,937.20	0.99980	26	90
8/7	5.2838%	0.000144761	\$28,896,965,106.16	0.99981	24	89
8/8	5.2850%	0.000144794	\$28,953,346,759.91	0.99980	24	88
8/9	5.2846%	0.000144783	\$29,033,715,503.29	0.99980	24	88
8/10	5.3018%	0.000145256	\$29,790,533,265.48	0.99981	23	85
8/11	5.3036%	0.000145303	\$29,712,025,148.39	0.99982	24	86
8/12	5.3036%	0.000145303	\$29,712,025,148.39	0.99982	24	86
8/13	5.3036%	0.000145303	\$29,712,025,148.39	0.99982	24	86
8/14	5.3041%	0.000145319	\$28,962,511,843.23	0.99982	23	86
8/15	5.3049%	0.000145339	\$28,845,382,913.47	0.99980	23	86
8/16	5.3051%	0.000145345	\$29,228,999,274.56	0.99980	24	86
8/17	5.3063%	0.000145379	\$29,437,428,559.09	0.99980	24	85
8/18	5.3066%	0.000145386	\$29,221,196,101.65	0.99980	25	86
8/19	5.3066%	0.000145386	\$29,221,196,101.65	0.99980	25	86
8/20	5.3066%	0.000145386	\$29,221,196,101.65	0.99980	25	86
8/21	5.3072%	0.000145402	\$29,102,373,228.99	0.99983	24	84
8/22	5.3083%	0.000145432	\$29,292,776,137.52	0.99982	24	83
8/23	5.3091%	0.000145456	\$29,620,631,043.47	0.99981	23	85
8/24	5.3199%	0.000145750	\$29,543,114,717.01	0.99980	23	85
8/25	5.3204%	0.000145765	\$29,424,498,709.27	0.99982	25	86
8/26	5.3204%	0.000145765	\$29,424,498,709.27	0.99982	25	86
8/27	5.3204%	0.000145765	\$29,424,498,709.27	0.99982	25	86
8/28	5.3229%	0.000145834	\$29,275,727,883.50	0.99982	23	84
8/29	5.3308%	0.000146049	\$29,434,407,841.62	0.99982	23	84
8/30	5.3274%	0.000145955	\$29,292,273,905.42	0.99981	23	84
8/31	5.3269%	0.000145942	\$29,245,867,923.42	0.99984	23	86
<b>Average:</b>	<b>5.3047%</b>	<b>0.000145335</b>	<b>\$29,259,740,643.61</b>	<b>0.99981</b>	<b>24</b>	<b>87</b>



## TEXPOOL Prime

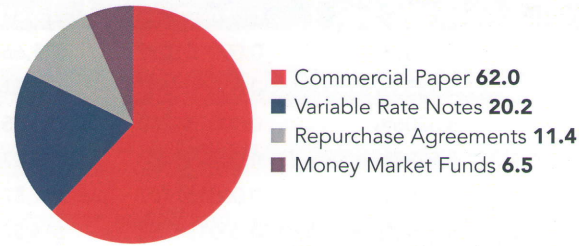
### Portfolio by Maturity (%)

As of August 31, 2023



### Portfolio by Type of Investment (%)

As of August 31, 2023



### Portfolio Asset Summary as of August 31, 2023

	Book Value	Market Value
Uninvested Balance	\$764.21	\$764.21
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	28,232,237.13	28,232,237.13
Interest and Management Fees Payable	-54,243,155.97	-54,243,155.97
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-17,012.29	-17,012.29
Repurchase Agreements	1,458,360,000.00	1,458,360,000.00
Commercial Paper	7,952,063,879.10	7,950,940,779.25
Mutual Fund Investments	830,153,483.22	829,943,055.05
Government Securities	0.00	0.00
Variable Rate Notes	2,590,000,000.00	2,591,245,141.15
<b>Total</b>	<b>\$12,804,550,195.40</b>	<b>\$12,804,461,808.53</b>

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services

### Participant Summary

	Number of Participants	Balance
School District	145	\$4,098,758,058.62
Higher Education	19	\$623,759,442.67
County	50	\$969,818,216.60
Healthcare	20	\$518,941,356.47
Utility District	57	\$433,281,818.64
City	101	\$2,954,128,572.63
Emergency Districts	25	\$63,134,704.13
Economic Development Districts	19	\$29,626,007.62
Other	77	\$3,113,089,542.21





## TEXPOOL Prime

### Daily Summary

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Prime Invested Balance	NAV	WAM Days	WAL Days
8/1	5.5151%	0.000151099	\$11,668,791,132.93	0.99993	35	73
8/2	5.5335%	0.000151602	\$11,674,406,312.56	0.99994	39	78
8/3	5.5206%	0.000151250	\$11,653,050,870.42	0.99994	39	78
8/4	5.5293%	0.000151487	\$11,574,146,749.07	0.99978	40	81
8/5	5.5293%	0.000151487	\$11,574,146,749.07	0.99978	40	81
8/6	5.5293%	0.000151487	\$11,574,146,749.07	0.99978	40	81
8/7	5.5479%	0.000151996	\$11,529,056,067.61	0.99996	38	79
8/8	5.5515%	0.000152096	\$11,480,805,633.31	0.99998	37	78
8/9	5.5538%	0.000152160	\$11,359,268,901.04	0.99997	38	79
8/10	5.5640%	0.000152437	\$11,388,321,949.85	0.99997	38	78
8/11	5.5614%	0.000152368	\$11,487,266,757.83	0.99982	38	77
8/12	5.5614%	0.000152368	\$11,487,266,757.83	0.99982	38	77
8/13	5.5614%	0.000152368	\$11,487,266,757.83	0.99982	38	77
8/14	5.5692%	0.000152581	\$11,178,777,118.21	0.99997	36	79
8/15	5.5738%	0.000152706	\$10,957,973,289.73	0.99996	37	80
8/16	5.5795%	0.000152863	\$10,938,466,779.64	0.99998	37	80
8/17	5.5741%	0.000152715	\$11,242,511,962.52	0.99997	36	77
8/18	5.5780%	0.000152821	\$11,120,190,224.24	0.99997	37	78
8/19	5.5780%	0.000152821	\$11,120,190,224.24	0.99997	37	78
8/20	5.5780%	0.000152821	\$11,120,190,224.24	0.99997	37	78
8/21	5.5799%	0.000152875	\$11,133,491,281.67	0.99996	35	75
8/22	5.5770%	0.000152795	\$11,267,194,114.40	0.99996	34	74
8/23	5.5772%	0.000152799	\$11,262,239,158.89	0.99996	34	74
8/24	5.5758%	0.000152762	\$11,380,004,065.66	0.99996	33	75
8/25	5.5860%	0.000153041	\$11,582,891,682.34	0.99979	39	78
8/26	5.5860%	0.000153041	\$11,582,891,682.34	0.99979	39	78
8/27	5.5860%	0.000153041	\$11,582,891,682.34	0.99979	39	78
8/28	5.5827%	0.000152950	\$11,676,087,686.46	0.99993	36	75
8/29	5.5747%	0.000152732	\$12,009,977,727.87	0.99993	35	73
8/30	5.5746%	0.000152728	\$12,042,535,208.62	0.99996	34	72
8/31	5.5571%	0.000152248	\$12,804,550,195.40	0.99999	32	67
<b>Average:</b>	<b>5.5628%</b>	<b>0.000152405</b>	<b>\$11,481,967,603.14</b>	<b>0.99991</b>	<b>37</b>	<b>77</b>





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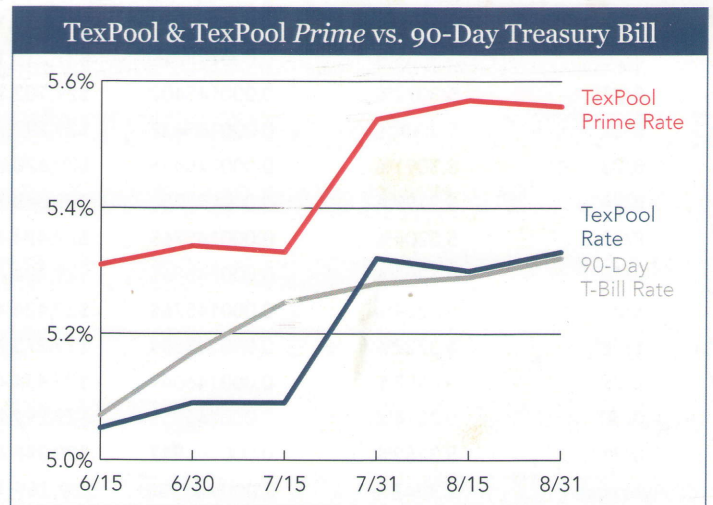
CASSIE STEPHENS  
 CITY OF HILSHIRE VILLAGE  
 8301 WESTVIEW DR  
 HOUSTON TX 77055-6737



We think this outlook could translate to another quarter-point hike rate, more likely at the November FOMC meeting than September's. It's important to remember the Fed usually is biased to its current direction. It prefers long ramps to switchbacks. The last thing policymakers want is to reverse direction if they ease too soon and inflation rises again—losing credibility and effectiveness in the process. This is probably why Powell took the time to push back on the recent speculation the Fed might raise its inflation target higher than 2% because of various structural shifts in the global economy (actually the theme of the symposium). He wants the markets to stop looking for justification for fighting the Fed.

**Bank downgrades should have little impact**

First the federal government, now several prominent banks. August saw the three major rating agencies downgrade several regional U.S. banks. The specific reasons vary, but the big picture is concern over the blows received by the aggressive tightening, exposure to risky CRE loans and reduced deposits. As is often the case, the punishment comes as most banks have addressed these problems. The collapse of Silicon Valley Bank and others in March seems more idiosyncratic every day. But it must be noted that regulations demand that money funds adhere by strict standards when purchasing commercial paper and other bank instruments, and most cash managers hold themselves to even higher standards. In other words, the downgrades should not materially affect the liquidity market.



90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.

Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury Bills.

Past performance is no guarantee of future results.

At the end of the month, yields on 1-, 3-, 6- and 12-month U.S. Treasuries were 5.39%, 5.46%, 5.51% and 5.40%, respectively; the 1-, 3-, 6- and 12-month Bloomberg Short-Term Bank Yield Index rates (BSBY) were 5.38%, 5.57%, 5.78% and 5.98%, respectively.

CITY OF HILSHIRE VILLAGE  
**Check Register**  
 For the Period From Aug 1, 2023 to Aug 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
9018	8/2/23	GFL Environmental	11114	7,004.27
9019	8/2/23	Brock Griffiths	11114	175.00
ACH 08-03-23	8/3/23	SAFEbuilt, LLC	11114	2,750.00
ACH 08-03-23 1	8/3/23	Sprg.Valley GenFund- Pol	11114	50,736.75
ACH 08-03-23 2	8/3/23	Village Fire Department	11114	21,724.62
ACH 08-03-23 3	8/3/23	Villages Mutual Insurance	11114	3,808.25
Electronic 8-4-23	8/4/23	AT&T U-verse	11114	402.69
9020	8/4/23	EZTASK	11114	1,650.00
9021	8/4/23	A T & T	11114	175.85
ACH 08-15-23	8/15/23	Stephens, Cassandra L.	11114	1,989.70
AHC 08-15-23 1	8/15/23	Ray, Lisa	11114	1,438.10
9022	8/15/23	Sanchez Landscaping	11114	320.00
9023	8/15/23	Amegy Bank	11114	1,298.99
9024	8/15/23	Olson & Olson, Attys at L	11114	1,050.00
9025	8/15/23	Northwest Pest Patrol	11114	254.40
9026	8/15/23	HDR	11114	4,656.07
9027	8/15/23	Susan Blevins	11114	1,582.76
9028	8/15/23	OFFICE DEPOT	11114	106.24
9029	8/15/23	USIC	11114	731.98
9030	8/15/23	Justin Lane	11114	200.00
9031	8/15/23	Flock Safety	11114	7,500.00
ANT NOTE 1060	8/15/23	The Independent Bankers	11117	1,587.75
ANT NOTE 1061	8/15/23	Amegy Bank	11117	6,038.24
ACH 08-17-23	8/17/23	Texas Municipal Retireme	11114	1,077.56
Electronic 08-17-23	8/17/23	Cashier, Tx Workforce Co	11114	30.00
Electronic 08-18-23	8/18/23	Internal Revenue Service	11114	876.77
Electronic 08-21-23	8/21/23	Internal Revenue Service	11114	876.77
9032	8/25/23	USIC	11114	1,162.92
ACH 8-25-23	8/25/23	Centerpoint-Energy	11114	33.83
ACH 8-29-23	8/29/23	A T & T	11114	168.98
9033	8/29/23	Hudson Energy Services L	11114	649.46
ACH 08-31-23	8/31/23	Stephens, Cassandra L.	11114	1,989.70
ACH 08-31-23 1	8/31/23	Ray, Lisa	11114	1,618.44
Total				<u>125,666.09</u>

CITY OF HILSHIRE VILLAGE - UTILITY FUND  
**Check Register**  
 For the Period From Aug 1, 2023 to Aug 31, 2023

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4320V	8/3/23	Harry Gill	11012	-143.14
4292V	8/3/23	Harry Gill	11012	-143.14
4263V	8/3/23	Harry Gill	11012	-286.28
4345V	8/3/23	Harry Gill	11012	-143.14
4351	8/4/23	Inframark, LLC	11012	2,000.00
4352	8/4/23	A T & T	11012	1,027.47
4353	8/4/23	City of Hilshire Village	11012	15,850.91
Electronic 8-4-23	8/4/23	Hudson Energy Services LLC	11012	27.25
4354	8/4/23	Cityof Houston#7099-3004-0015	11012	32,133.26
4355	8/4/23	City of Houston, Public Wks	11012	9,820.00
4356	8/14/23	Inframark, LLC	11012	1,812.28
4357	8/15/23	Harris County Flood Control District	11012	395.38
4358	8/15/23	Texas Excavation Safety System, Inc	11012	19.95
4359	8/15/23	USIC Locating Services	11012	217.78
4360	8/25/23	USIC Locating Services	11012	117.47
Total				<u>62,706.05</u>



# Budget Workshop Minutes

Tuesday, August 01, 2023 at 6:00 PM  
8301 Westview Drive, Houston, Texas 77055

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**1. CALL TO ORDER** Mayor Buesinger called to order the Budget Workshop at 6:00 P.M.

1.A. PRESENT

Mayor Bob Buesinger  
Council Member Justin Crawford  
Mayor Pro Tem Andy Carey  
Council Member Mark Huber

ABSENT

Council Member Mike Gordy  
Council Member Kristi Cooper

Also Present: Joe Morrow, Hilltop Securities, Consultant Susan Blevins, City Secretary Stephens, City Clerk Ray

**2. DISCUSSION AND POSSIBLE ACTION**

2.A. The council reviewed the FYE 2024 Preliminary Budget including Capital Improvement Projects, Utility Rates, FYE 2023 Actuals, and Proposed 2023 Tax Rates

Financial Advisor Joe Morrow, Hilltop Securities, discussed options for issuing debt.

**3. ADJOURNMENT** The meeting was adjourned at 7:55 P.M.

ATTEST:

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Robert F. Buesinger, Mayor

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Cassie Stephens, City Secretary





# Budget Workshop & Special Council Meeting Minutes

Tuesday, August 08, 2023 at 6:00 PM  
8301 Westview Drive, Houston, Texas 77055

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## 1. CALL TO ORDER

Mayor Buesinger called to order the Budget Workshop and Special Council Meeting at 6:01 P.M.

### 1.A. PRESENT

Mayor Bob Buesinger  
Council Member Mike Gordy  
Mayor Pro Tem Andy Carey  
Council Member Kristi Cooper

### ABSENT

Council Member Justin Crawford  
Council Member Mark Huber

Also Present: Engineer Him, HDR Engineering (virtual), Secretary Stephens, Consultant Susan Blevins

## 2. CITIZENS COMMENTS

**Cheryl Wolfe, Pine Chase Drive**, said that the City has a tree ordinance for good reason and she did not agree with the Council considering an exception.

## 3. DISCUSSION AND POSSIBLE ACTION

### 3.A. Discuss and Possibly Approve a special exception for the minimum tree requirement at 12 Pine Creek Lane

Motion made by Council Member Carey, Seconded by Council Member Gordy.

**Brian Gaudet, Pine Creek Lane**, presented photos of his yard and explained that he was asking for an exception to meet the City's minimum tree count with alternate trees than what is approved on the tree list in the ordinance. He said that he has a large area within the Harris County Flood Zone that has several mature trees. He added that he has healthy trees in the back yard, but they are not included in the approved tree list. Mr. Gaudet said that he planted two new trees at a two-inch diameter.

The Council discussed options for the placement of new trees and the condition of the existing aging non-qualifying trees. Secretary Stephens said that the ordinance provides

that an appeal can be made to the Council if the property owner is not satisfied with the decision of the City's Arborist. The council expressed that the current ordinance is in place to preserve and protect the canopy and that this situation should not create a standard.

The item was tabled to the next Council Meeting, no action was taken.

### **3.B. Discussion on FYE 2024 Budget and Tax Year 2023**

Engineer Him discussed different financing scenarios for the impending capital improvement projects, potentially combining projects to benefit from the economy of scale. Council reviewed the bond options terms and rates. Further discussion was had about the water rate, Inframark's service increases, and how to address aging infrastructure. City Secretary presented a comparison of other city salaries and job titles including a history of salary increases for Hilshire Village. Council Member Cooper said that the job title, experience, and qualifications need to be considered when drawing comparisons. Secretary Stephens said she would provide more information on what the salary surveys are based on. Council Member Cooper said that she thinks a set of standards needs to be established, and performance reviews from the Mayor could be done on an annual or even quarterly basis. Council Member Gordy said that he sees the increase more as an adjustment for the job being done, and continuity is important.

### **3.C. Discussion and Possible Approval of TexPool Resolution naming Cassie Stephens as the administrator and Andy Carey as a signatory, thereby removing Susan Blevins and Paul Maddock.**

Motion made by Council Member Gordy, Seconded by Mayor Pro Tem Carey.

**Voting Yea:** Council Member Gordy, Council Member Carey, Council Member Cooper

**The motion passed 3-0.**

## **4. ADDITIONAL COUNCIL COMMENTS**

**5. ADJOURNMENT:** Motion made by Council Member Cooper, Seconded by Mayor Pro Tem Carey.

**Voting Yea:** Council Member Gordy, Council Member Carey, Council Member Cooper

**The motion passed 3-0.**

The meeting was adjourned at 8:57 P.M.

ATTEST:

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Robert F. Buesinger, Mayor

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Cassie Stephens, City Secretary



# Regular Council Meeting Minutes

Tuesday, August 15, 2023 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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## **1. CALL TO ORDER**

Mayor Buesinger called to order the Regular Council Meeting at 6:31 P.M.

1.A. Council Member Crawford gave the **invocation**.

1.B. **Pledge of Allegiance**

1.C. **PRESENT**

Mayor Bob Buesinger  
Council Member Mike Gordy  
Council Member Justin Crawford  
Mayor Pro Tem Andy Carey  
Council Member Mark Huber  
Council Member Kristi Cooper

Also present: City Attorney Bounds, Olson & Olson, Engineer Him, HDR Engineering, Spring Valley Police Chief Schulze, Captain Lane and Sergeant Menchaca, Secretary Stephens and Clerk Ray

2. **CITIZEN'S COMMENTS**: None

## **3. REPORTS TO THE COUNCIL**

3.A. **Police Report**: Sergeant Menchaca said that in the month of July there were a total of 545 calls for service. He also said that a Flock camera reported a match on license plates which had been reported stolen.

Chief Schulze said that they started a program for citizens with dementia or the tendency to wander. He said that the HomeSafe program is voluntary and separate from the criminal database.

Chief Schulze said that next week the department is undergoing an inspection where they will be assessed based on 173 standards, and they expect to maintain the pattern of compliance since the first year in 2019.

3.B. **Building Official Report**: Secretary Stephens said that there were no outstanding issues to discuss in the building report. The council did not have questions.

3.C. **Engineer's Report**: Engineer Vasquez said reviews continue on drainage plans and inspections.

**Water Quality:** Engineer Him said that they have been in contact with City of Houston public works regarding the chlorine residual. He stated that Houston is boosting chemicals and investigating the system. He also said that the interconnect at Pine Chase Grove is closed, and the majority of the incoming water is through the interconnects at Pine Creek and Hickory Shadows.

Mayor Buesinger asked if the City of Houston would consider Inframark's residual water testing results. Engineer Him said that the City of Houston would come out and test at a point closest to the location. Mayor Buesinger noticed that Inframark's testing rates have tripled. Engineer Him said that he was actively looking into the rates, and he feels that some of the testing may be excessive. Mayor Buesinger said that we need to be in compliance but not over-testing. Engineer Him agreed that there is room for negotiation.

Mayor Buesinger stated that he asked the City of Hunters Creek Village for their testing procedures and was referred to Trey Cantu at the Memorial Villages Water Authority. Hunter's Creek, among other villages, is serviced by Memorial Villages Water Authority who has a treatment facility and more of a full-service public works department. Mayor Buesinger asked if Memorial Villages Water Authority would be able to test Hilshire Villages' water, but Mr. Cantu advised him that they would not want to take on the liability since the water is provided and treated by the City of Houston.

Council Member Crawford asked if the council had researched the possibility of approaching Spring Valley about sourcing their water supply. Mayor Pro Tem Carey said that would be a large expensive project and feels that the timing is not right, but Commissioner Ramsey had previously expressed interest in moving in that direction. Council Member Cooper asked if the timing wasn't right due to budget or are there other factors. Mayor Buesinger said cost and the current relationship with Spring Valley leadership are factors.

Mayor Pro Tem Carey said that he feels that work on the Wirt Safety Road project needs to progress before approaching Commissioner Ramsey about water. Council Member Gordy said that there is a lot of planning and funding which would be a long-range goal. Engineer Him said he was unsure if Spring Valley had discussed if there was enough capacity and that there are other components like storage, booster stations, connections, and other factors that have to be considered with such a major infrastructure project.

**Ditches and culverts:** Engineer Him said the drainage easement improvements would take place in Friarcreek and 1209 Pine Chase, and presented budgets for those two projects.

**Pine Chase Grove:** Engineer Vasquez said that the survey should be completed this week. Once the survey is submitted, HDR will convert to a CAD drawing. Mayor Pro Tem Carey asked what potentially will need to be done to remediate the meter vault at Pine Chase Grove and was there budgeting done for the area. Secretary Stephens said that so far there have only been discussions of potential vendors, but

no budget amount assigned. Engineer Vasquez said that the area is small and shouldn't cost more than \$25,000.

Engineer Him said that fencing was discussed at one point but was longer a part of the scope of work. Secretary Stephens said that there would be no fencing so as to not inhibit access to the City of Houston, but there would be a visual barrier to block the view of the backflow preventer. Tree limbs are going to be trimmed to encourage the grass to grow, and regrading so that the water goes to the inlets. Engineer Him said that the backflow preventers were going to be replaced. Council Member Crawford asked if there was any chance of the City of Houston's participation in payment. Engineer Him said that was very unlikely.

**Capital Improvements:** Engineer Him asked the Council if they would like to continue to incorporate the Hickory Shadows project with Hilshire Green project. Mayor Pro Tem Carey said that he was unsure as the budget had not been approved just yet, and he'd like to see the funding numbers. Council Member Cooper asked what the harm would be in preparing a proposal with both projects. Council Member Gordy said that he feels combining both projects could provide savings.

Consultant Susan Blevins spoke with Joe Morrow, Hilltop Securities, who advised that the 2014 debt service would need to be paid off prior to selling the next tax bond. If Council wants to proceed then this would need to be included in the budget and the City could pay and then be reimbursed if there is a resolution. Mr. Morrow said that there are options to keep the tax rate the same and for financing. Mayor Pro Tem Carey said that he wants to wait for all of Council to review and discuss at the next meeting. Council Member Gordy asked Engineer Him to present the Council with what the timeline would look like for the design phase, survey, and the cost of what would be paid from the previous note.

**Wirt Road Sidewalk:** Engineer Him said there was no update on the ILA with the City of Houston, but that Attorney Bounds would reach out to the Houston legal team. Mayor Pro Tem Carey asked how the School of Woods feels about the proposed project. Engineer Him said he was unsure because he needed an update on what the City of Houston will require. Engineer Him said that he's hoping that crosswalks are not required.

- 3.D. **Fire Commissioner's Report:** Chief Miller said that the employee injured in January is now back and on desk duty assisting with dispatch and inspections. He said that one of the older ambulances will be kept as a reserve while the oldest of the fleet will be sold. The commission will discuss selling the oldest ambulance before proceeding with city approvals.

Chief Miller said that the response time in June and July was under the national average. He said the annex roof repair should soon commence and the preliminary ISO report showed that the department's rating would remain at "1". He added that the Texas Department of Health Service did a random inspection and they passed with flying colors.

Chief Miller presented Mayor Buesinger with a badge for his dedication and service on the fire commission board along with Ron Presswood, who was not present, for his service as alternate fire commissioner. Chief Miller recognized that Mayor Buesinger was the chairman of the fire commission during a tumultuous time, but was very supportive and helpful in caring for all Memorial Villages.

Council Member Cooper asked if there were any updates on the search for a Fire Chief. Mayor Buesinger said that Commission Chairman Matt Woodruff said that it had been a busy month but that the search committee would be getting together soon. Chief Miller confirmed that the search committee for a new chief was on the fire commission agenda for the following week.

- 3.E. **Mayor Buesinger's Report:** Mayor Buesinger said that he attended the Spring Valley Police Coffee with Cops event, and was pleased to see multiple Hilshire Village residents there to support the Police Department.
- 3.F. **City Secretary's Report:** Secretary Stephens said that there have been quite a few questions and concerns about water service as seen on the complaint log. She said that Inframark has been flushing the hydrants as well as testing the water to monitor the conditions. Secretary Stephens said that a pothole appeared on Bromley and has been added to the list of asphalt repairs needed.

Council Member Crawford said that he has seen multiple complaints about the 1209 Pine Chase easement and wanted to know if Mr. Bristow has been unsatisfied with the previous attempts to mediate the area. Secretary Stephens said that Mr. Bristow's issue with that easement is the maintenance and vegetation that grows, but it was in the budget to address the outfall.

- 3.G. **City Treasurer's Report:** Secretary Stephens said that there are new invoices received after the packet was published, and copies were at the council member's seats.

Secretary Stephens said that none of the City's bank accounts currently earn interest. Council Member Huber said that is not what is happening elsewhere in the industry. Secretary Stephens said that the two TexPool accounts are the only ones that have interest, and transfers are made from the general fund and Metro funds respectively. The Council expressed interest in seeking alternate account types.

#### **4. DISCUSSION AND POSSIBLE ACTION**

- 4.A. **Discussion and Possible Approval of an Agreement with the Property Owner of 12 Pine Creek Lane to Issue a Certificate of Occupancy with an Accompanying Letter Allowing for a 120-Day Period from the Date of the Certificate of Occupancy to Plant Required Trees**

**Motion made by Council Member Crawford, Seconded by Mayor Pro Tem Carey.**

Mr. Gaudet said that he was provided a list of alternate trees by Secretary Stephens



and Clerk Ray that had been approved by the City Arborist. Mr. Gaudet was satisfied considering that his lot is smaller and he has a lot of unapproved mature trees. Council Members expressed concern over the list of trees that was provided and asked that the Arborist be contacted to create a list of small, slow-growing shade trees for future options.

**Voting Yea:** Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

**The motion carried 5-0.**

**4.B. Review FYE 2024 Budget, Capital Improvement Projects, Utility Rates, Proposed 2023 Taxes and FYE 2023 Actuals**

Council Member Huber asked why the budget expenses and revenues were off for water, sewer, and trash rates. Secretary Stephens explained that the bi-monthly billing to residents is not collected until two months after the expenses are paid creating a temporary deficit.

Council Member Cooper asked about the expense for water meters. Secretary Stephens said that the cost of a new construction meters will be fully reimbursed by the contractor or citizen, but replacement of aged-out meters is covered by the City. Engineer Him said that as a meter ages the readings become more inaccurate so replacement of them is important to prevent loss.

Council Member Cooper asked about phasing out the financial consultant in the 2024 budget. Secretary Stephens said that she anticipates working with Consultant Blevins on the annual audit at the end of the 2023 calendar year, but said she felt confident that a majority of the duties have been successfully transferred. Secretary Stephens will notify the Council if additional training or consulting is needed with Mrs. Blevins into the 2024 calendar year.

**4.C. Discussion and Possible Action to approve a 5-year contract for License Plate Reader Cameras and Maintenance with Flock Safety for an annual cost of \$15,000.**

Secretary Stephens said that this agreement locks in the pricing of \$2,500 per camera, the same cost that the cameras were originally leased for. She said that the City has two contracts for a total of six cameras.

**Motion made by Council Member Crawford, Seconded by Council Member Cooper.**

**Voting Yea:** Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

**The motion carried 5-0.**

**4.D. Discussion and Possible Approval of the City of Hilshire Village Resolution Number 2022-251 approving the Proposed 2023 Tax Rate and authorizing the**

**City Secretary as the designated employee of the City to make the calculations required by Section 26.04 of the Tax Code, and will provide information to other governmental entities regarding the adoption of the City's 2023 tax rate and to publish the required information.**

No New Revenue M&O Tax Rate	\$0.429309/\$100
Voter Approval M&O Tax Rate	\$0.444334/\$100
Debt Tax Rate	\$0.116098/\$100

**Motion made by Council Member Gordy, Seconded by Mayor Pro Tem Carey**

Mayor Pro Tem Carey asked if this total tax rate is the maximum amount that can be adopted. Attorney Bounds answered yes, this is the highest rate that can be adopted without an election.

**Secretary Stephens conducted a roll call vote:**

Council Member Gordy	Yea
Council Member Crawford	Yea
Mayor Pro Tem Carey	Yea
Council Member Huber	Yea
Council Member Cooper	Yea

**The motion carried 5-0.**

**5. CONSENT AGENDA**

**Motion made by Council Member Gordy, Seconded by Mayor Pro Tem Carey**

- 5.A. Disbursements
- 5.B. Minutes from the Regular Council Meeting
- 5.C. Check Registers June 2023
- 5.D. Approve the Quarterly Investment Report

**Voting Yea:** Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

**The motion carried 5-0.**

**6. ANNOUNCEMENTS None**

**7. ADDITIONAL COUNCIL COMMENTS None**

**8. FUTURE AGENDA TOPICS**

**9. ADJOURNMENT**

**Motion made by Council Member Huber, Seconded by Mayor Pro Tem Carey**

**Voting Yea:** Council Member Gordy, Council Member Crawford, Mayor Pro Tem Carey, Council Member Huber, Council Member Cooper

**The motion carried 5-0.**

The meeting was adjourned at 8:30 P.M.

ATTEST:

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Robert F. Buesinger, Mayor

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Cassie Stephens, City Secretary



A PROCLAMATION RECOGNIZING A NATIONAL NIGHT OUT  
OCTOBER 3, 2023 5:30 -7:30 P.M.

***WHEREAS**, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime and drug prevention program on October 3, 2023, called “National Night Out”; and*

***WHEREAS**, the annual National Night Out provides an opportunity for the City of Hilshire Village to join forces with communities across the country promoting cooperation with the police and the community to promote joint crime and drug prevention; and*

***WHEREAS**, it is essential that all citizens of Hilshire Village, Texas be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs, violence; and*

***WHEREAS**, police-community partnerships and neighborhood safety, and awareness and cooperation are important themes of the “National Night Out” program, and*

***WHEREAS**, the Hilshire Village Civic Club is sponsoring “National Night Out” and it will be held on Bromley Drive. Bromley Drive will have limited access between Pine Chase and Ridgeley Drive intersections for this event between 5:30 P.M. and 7:30 P.M.*

***FURTHER, LET IT BE PROCLAIMED THAT** October 3, 2023, is designated as “National Night Out” in the City of Hilshire Village, Texas.*

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Robert F. Buesinger, Mayor

ATTEST:

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Cassie Stephens, City Secretary



A PROCLAMATION RECOGNIZING WORLD TEACHER DAY  
OCTOBER 5, 2023

***WHEREAS**, The City of Hilshire Village strength depends on providing a high-quality education to all students; and*

***WHEREAS**, teacher quality matters more to student achievement than any other school-related factor; and*

***WHEREAS**, teachers spend countless hours preparing lesson plans and supporting students; and*

***WHEREAS**, teachers have demonstrated great resilience, adaptability, and creativity; and*

***WHEREAS**, our community recognizes and supports its teachers in educating the children of this community; and*

***WHEREAS**, #TeachersCan is a statewide movement committed to elevating the teaching profession and honoring the critical role teachers play in the success of Texas; and*

***NOW, THEREFORE, BE IT RESOLVED** that the City of Hilshire Village City Council joins #TeachersCan and its partnering entities across Texas in celebrating World Teachers' Day and proclaims October 5, 2023, to be the City of Hilshire Village Teachers' Day; and*

***BE IT FURTHER RESOLVED** that the City of Hilshire Village City Council encourages members of our community to "Be a light for the City of Hilshire Village teachers" and personally express appreciation to our teachers and display a light blue ribbon outside your homes or businesses the week of October 5 as a symbol of support for our educators.*

***IN WITNESS WHEREOF**, I have hereunto set my signature and the seal of the City of Hilshire Village, this 19<sup>th</sup> day of September 2023.*

Attest

\_\_\_\_\_  
Robert F. Buesinger, Mayor

\_\_\_\_\_  
Cassie Stephens, City Secretary



A PROCLAMATION RECOGNIZING HALLOWEEN NIGHT  
TUESDAY, OCTOBER 31, 2023, 5:30 PM TO 7:30 PM

***WHEREAS**, the Hilshire Village Civic Club is sponsoring a unique, Halloween Night, Tuesday, October 31, 2023, and*

***WHEREAS**, the Halloween Night provides an opportunity for the children and parents to enjoy the participation of “Trick or Treating”, and*

***WHEREAS**, it is essential that all citizens of Hilshire Village, Texas be aware of the importance of pedestrian safety and of the importance of pedestrian safety and hygienic safety by means of physical distancing, and*

***WHEREAS**, police-community partnerships and neighborhood safety and awareness and cooperation are important themes, and*

***FURTHER, LET IT BE PROCLAIMED**, the Hilshire Village Civic Club is sponsoring the Halloween Night on Archley Drive from 5:30 to 7:30 P M. Archley Drive will have limited access during these hours for this event.*

\_\_\_\_\_  
Robert F. Buesinger, Mayor

ATTEST:

\_\_\_\_\_  
Cassie Stephens, City Secretary



**ORDINANCE NO. 832-2023**

**AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, FOR THE YEAR 2023; PROVIDING FOR TWO COMPONENTS TO THE PROPOSED TAX RATE, CONSISTING OF A TAX RATE OF \$0.116098 ON EACH ONE HUNDRED DOLLARS OF VALUATION FOR THE PURPOSE OF PAYING THE ACCRUING INTEREST AND TO PROVIDE A SINKING FUND FOR PAYMENT OF THE INDEBTEDNESS OF THE CITY AND A TAX RATE OF \$0.444334 ON EACH ONE HUNDRED DOLLARS OF VALUATION FOR THE PURPOSE OF FUNDING THE MAINTENANCE AND OPERATION EXPENDITURES, EACH APPROVED BY SEPARATE MOTION; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30<sup>th</sup>, or the 60<sup>th</sup> day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

**WHEREAS**, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and

**WHEREAS**, the proposed tax rate for the current tax year of the City of Hilshire Village, Texas, consists of two components, each or which are separately approved by council:

**A.** a tax rate of \$0.116098 on each one hundred dollars of valuation for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and

**B.** a tax rate of \$0.444334 Cents on each one hundred dollars of valuation for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

**WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.49981 PERCENT FROM THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$15.03; and**

C. a total tax rate of \$0.560432 Cents on each one hundred dollars of valuation for the purpose of funding fiscal year ending 2024 municipal budget; and

**WHEREAS, THE TOTAL PROPERTY TAX RATE OF \$0.560432, IS EFFECTIVELY A 1.65 PERCENT INCREASE FROM THE NO NEW REVENUE TAX RATE; and**

**WHEREAS**, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE:**

**Section 1.** The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified and confirmed.

**Section 2.** There is hereby levied, for the tax year 2023, to fund the City's fiscal year ending 2024 municipal budget, an ad valorem tax at the total rate of \$0.560432 Cents on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Hilshire Village, Texas. All such taxes shall be assessed and collected in current money of the United States of America.

**Section 3.** Of such total tax levied in Section 2 hereof, \$0.444334/100 is levied to fund maintenance and operation expenditures of the City for the fiscal year ending 2024. Of the total tax levied in Section 2 hereof, \$0.116098/100 of valuation is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Hilshire Village, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature in the fiscal year ending 2024.

**Section 4.** All ad valorem taxes levied hereby, in the total amount of \$0.560432 on each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2024. All ad valorem taxes due the City of Hilshire Village, Texas, and not paid on or before January 31<sup>st</sup> following the year for which they were levied, shall bear the maximum penalty and interest prescribed in the Texas Tax Code. Provided, however, that 1) a person who pays one-half (1/2) of the taxes before December 1, 2023 may pay the remaining taxes without incurring any penalty or interest before July 1, 2024; or 2) a person may pay in four equal installments without penalty or interest if the first installment is paid before

the delinquency date (February 1) and is accompanied by notice that the person will pay the remaining taxes in three equal installments before April 1, June 1 and August 1, respectively.

**Section 5.** All ordinances and parts of ordinances inconsistent or in conflict herewith are, to the extent of such conflict, hereby repealed; provided, however, nothing in this Ordinance shall be construed to alter the residential homestead exemption, over 65 residential homestead exemption, or disabled individual property owner's exemption provided by the City, if any.

**Section 6.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional and the City Council of the City of Hilshire Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED on this 19<sup>th</sup> day of September 2023 by a roll call vote.

Pos. 1,	Mike Gordy	Aye
Pos. 2,	Justin Crawford	Aye
Pos. 3,	Andy Carey	Aye
Pos. 4,	Mark Huber	Aye
Pos. 5,	Kristi Cooper	Aye

THE TAX RATE FOR DEBT SERVICE PASSED, APPROVED, AND ADOPTED on this 19<sup>th</sup> day of September 2023 by a roll call vote.

Pos. 1,	Mike Gordy	Aye
Pos. 2,	Justin Crawford	Aye
Pos. 3,	Andy Carey	Aye
Pos. 4,	Mark Huber	Aye
Pos. 5,	Kristi Cooper	Aye

THE TAX RATE FOR MAINTENANCE AND OPERATION PASSED, APPROVED, AND ADOPTED on this 19<sup>th</sup> day of September 2023 by a roll call vote.

Pos. 1,	Mike Gordy	Aye
Pos. 2,	Justin Crawford	Aye
Pos. 3,	Andy Carey	Aye
Pos. 4,	Mark Huber	Aye
Pos. 5,	Kristi Cooper	Aye

THE 2023 PROPERTY TAX RATE PASSED, APPROVED, AND ADOPTED on this 19<sup>th</sup> day of September 2023 by a roll call vote.

Pos. 1,	Mike Gordy	Aye
Pos. 2,	Justin Crawford	Aye
Pos. 3,	Andy Carey	Aye
Pos. 4,	Mark Huber	Aye
Pos. 5,	Kristi Cooper	Aye

CITY OF HILSHIRE VILLAGE

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Robert F. Buesinger, Mayor

Attest:

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Cassie Stephens, City Secretary

Customer Information			
<b>Company:</b>	City of Hilshire Village	<b>Phone:</b>	(713) 973-1779
<b>Contact:</b>	Cassie	<b>Cell:</b>	-
<b>Address:</b>	8301 Westview Dr	<b>Fax:</b>	-
<b>City, ST, Zip</b>	Houston, TX 77055	<b>Email:</b>	cassie.stephens@hilshirevillagetexas.com
Current Account Information			
<b>Current Provider</b>	Hudson	<b>Estimated Annual kWh</b>	48,324
<b>Base Montly Charge:</b>	\$0.00	<b>Current Provider Rate</b>	0.0430000
<b>Meter Rate (ea)</b>	\$0.00		
<b>Number of ESI's</b>	0		
<b>Base Annual Chg</b>	\$0		



**Director:** Todd Malcolm  
**Direct Line:** 214-488-8062  
**Fax:** 888-334-4898  
**Email:** todd@adksol.com  
**Creation Date:** 9/15/2023

TDSP	Proposed Terms	12 Months	24 Months	36 Months	48 Months	60 Months			
<b>Centerpoint</b>	Contract Start Date	3/7/2025	3/7/2025	3/7/2025	3/7/2025	3/7/2025			
Zone: Houston	Contract End Date	3/7/2026	3/7/2027	3/7/2028	3/7/2029	3/7/2030			
Pricing Type: Fixed									

Base Charge: \$0.00	<b>Hudson Energy</b>	0.069	0.068	0.067	0.066	0.066			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,256	\$ 2,416	\$ 3,479	\$ 4,446	\$ 5,557			

Base Charge: \$0.00	<b>TXU Energy</b>	0.0701	0.06902	0.06889	0.06788	0.06711			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,310	\$ 2,515	\$ 3,753	\$ 4,809	\$ 5,825			

Base Charge: \$0.00	<b>Reliant Energy</b>	0.07112	0.07002	0.06944	0.06899	0.06845			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,359	\$ 2,611	\$ 3,833	\$ 5,024	\$ 6,149			

Base Charge: \$0.00	<b>APG&amp;E</b>	0.07203	0.07112	0.07003	0.06903	0.06902			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,403	\$ 2,718	\$ 3,919	\$ 5,031	\$ 6,287			

Base Charge: \$0.00	<b>Hudson Energy</b>	0.07334	0.07245	0.07122	0.07003	0.07002			
Meter Charge: \$0.00									
	<b>Price Impact</b>	\$ 1,466	\$ 2,846	\$ 4,091	\$ 5,225	\$ 6,529			



**RESOLUTION # 2023-251**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT

*WHEREAS, the chief appraiser of the Harris County Appraisal District has delivered to the mayor of this city, the names of those persons duly nominated as candidates to serve in that position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities other than the City of Houston, participating in said appraisal district; and*

*WHEREAS, this city deems it appropriate and in the public interest to cast its vote for the candidate of its choice to fill such position; now, therefore*

***BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE***

*Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.*

*Section 2. That the City of Hilshire Village does hereby cast its vote for Mike Sullivan, to fill the position on the board of directors of the Harris County Appraisal District, representing and to be filled by the cities, other than the City of Houston, participating in the appraisal district.*

*Section 3. That the mayor be, and he is hereby, authorized and directed to deliver or cause to be delivered an executed or certified copy of this resolution to the chief appraiser of the Harris County Appraisal District*

***PASSED AND APPROVED*** this 19th day of September, 2023.

\_\_\_\_\_  
Robert F. Buesinger, Mayor

ATTEST:

\_\_\_\_\_  
Cassie Stephens, City Secretary





**Harris Central Appraisal District  
OFFICE OF CHIEF APPRAISER**

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TO: PRESIDING OFFICERS OF TAXING UNITS  
SERVED BY THE HARRIS CENTRAL APPRAISAL DISTRICT

FROM: ROLAND ALTINGER, CHIEF APPRAISER

SUBJECT: SELECTION OF APPRAISAL DISTRICT BOARD MEMBERS

DATE: AUGUST 24, 2023

Your taxing unit participates in selecting members of the Harris Central Appraisal District's (HCAD's) board of directors. The board is composed of six members who serve two-year terms, all of which expire on December 31, 2023. This memorandum describes the process of selecting directors for a term that begins on January 1, 2024. As the law currently stands, these newly selected directors will serve a two-year term. However, should the constitutional amendment proposed by H.J.R. 2 pass at the November 2023 general election, in accordance with Senate Bill 2, Section 5.13(d), the board members will serve a one-year term that begins January 1, 2024.

**Functions of the Board**

The appraisal district appraises all property in the county for ad valorem tax purposes. The board of directors is the governing body for the district. The board employs the chief appraiser, sets general policies for the district, and adopts the budget for the district. By law, board members cannot communicate with the chief appraiser regarding appraisals. There is no compensation for service on the appraisal district board of directors; however, directors are reimbursed for travel expenses if incurred. HCAD's board of directors typically meets once a month.

**Participating Units**

The current method of selecting directors was established by resolutions of the county, cities, and school districts participating in the appraisal district in 1981. The method of selection was modified in 1991 after the law was changed to provide a voting entitlement to conservation and reclamation districts and has been modified to provide a voting entitlement for junior college districts. Sec. 6.031, Tax Code, authorizes an appraisal district to vary both the size and the method of selecting its board members.

The six members of the Harris Central Appraisal District's board of directors are selected as follows:

- One member appointed by the Harris County Commissioners Court.
- One member appointed by the Houston City Council.

- One member appointed by the board of trustees of the Houston Independent School District.
- One member appointed by votes of the governing bodies of the cities and towns other than Houston. Each governing body casts a single vote. The candidate who receives the most votes is elected.
- One member appointed by vote of the governing bodies of the school districts other than Houston Independent School District and by the governing bodies of the junior colleges with territory in Harris County. The governing body of each school district casts a single vote. The junior college districts collectively cast a single vote. The candidate who receives the most votes is elected.
- One member appointed by vote of the governing bodies of the conservation and reclamation districts that participate in the appraisal district. Each governing body casts a single vote. The candidate who receives the most votes is elected.

In the event the county appoints someone other than the county assessor-collector to the board, the county assessor-collector will serve ex officio in a non-voting capacity as a seventh member.

Board members whose terms expire December 31, 2023, are:

- Mike Sullivan, Chairman, representing cities & towns, except City of Houston
- Martina Lemond Dixon, Secretary, representing junior college districts and school districts other than Houston ISD
- Al Odom, Assistant Secretary, representing City of Houston
- Jim Robinson, Member, representing Harris County
- Kathy Blueford-Daniels, Member, representing Houston ISD
- Jonathan Cowen, Member, representing conservation and reclamation districts.

### **Eligibility Requirements**

An individual must satisfy certain residency, employment, and conflict-of-interest requirements to be eligible to serve on the board of directors.

**Residency.** *The candidate must be a resident of Harris County, and must have resided in the county for at least two years immediately preceding the date he or she takes office. The appraisal district’s boundaries are the same as those for Harris County.*

**Employment.** An employee of a taxing unit served by the appraisal district may not serve on the board of directors, with one exception. An employee may serve if the employee is also a member of the governing body or an elected official of a taxing unit that participates in the district. For example, a member of the governing body of a school district who is also a city employee would be *eligible* to serve on the board.

An individual is *ineligible* to serve on an appraisal district board of directors if the individual has engaged in the business of appraising property for compensation for use in proceedings under the Texas Property Tax Code (the “Tax Code”) or of representing property owners for compensation in proceedings under the Tax Code in the appraisal district at any time during the preceding three years.

**Conflict-of-interest.** A candidate may not serve if the candidate is related to a person who is in the business of appraising property or representing property owners for a fee in proceedings in the appraisal district. Relatives barred are those within the second degree by consanguinity (blood) or affinity (marriage). These persons include spouse, children, brothers and sisters, parents, grandparents, and grandchildren. The spouse’s relatives in the same degree are also included.

A candidate who contracts with the appraisal district for any purpose, or who contracts with a taxing unit served by the district for a property tax related purpose, may not serve. The same rule applies to candidates who have a substantial interest in businesses contracting with the appraisal district (for any purpose) or with the taxing unit (for property tax purposes). A candidate has a substantial interest if the candidate or the candidate’s spouse has combined ownership of at least ten percent (10%) of the voting stock or shares of the business. A candidate also has a substantial interest if the candidate or the candidate’s spouse is a partner, limited partner, or an officer of the business. These prohibitions on contracting continue for the duration of the affected director’s term of office.

The appraisal district may not employ any person who is related to an appraisal district director within the second degree by affinity or by the third degree of consanguinity. This provision applies to existing employees at the time the director takes office and to employees hired during the director’s term.

**Delinquent taxes.** Texas law makes a person ineligible to serve as an appraisal district director if he or she has delinquent property taxes owing to any taxing unit for more than 60 days after the person knew or should have known of the delinquency.

### **Selection Procedures**

The procedures for selecting members of the board of directors for a two-year\*<sup>1</sup> term are as follows:

#### **For Cities and Towns Other Than the City of Houston**

The cities and towns other than the City of Houston appoint one member by majority vote of their governing body. The process for these cities and towns involves two steps: nomination and election.

#### **Nomination**

The governing body of each city and town has the right to nominate a single candidate for the position. To nominate, the governing body must adopt a resolution nominating the candidate by formal action. The presiding officer of the governing body must submit the nominee’s name to the chief appraiser of the Harris Central Appraisal District prior to **October 15, 2023**. The presiding

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\*<sup>1</sup> , unless the constitutional amendment proposed by H.J.R. 2 passes at the November 2023 general election, then in accordance with Senate Bill 2, Section 5.13(d), the board of directors will serve a one-year term beginning January 1, 2024.

officer of the governing body of each city or town must provide a certified copy of the resolution and may include a cover letter naming the nominee.

### **Election**

Before **October 30, 2023**, the chief appraiser will prepare a ballot listing the nominees in alphabetical order. The chief appraiser will deliver a copy of the ballot to the presiding officer of the governing body of each city or town.

**Prior to December 1, 2023**, each governing body must cast its vote for one of the nominees, formally adopt a resolution naming the person for whom it votes and submit a certified copy to the chief appraiser. *Ballots received by the chief appraiser after November 30 may not be counted.*

**Prior to December 15, 2023**, the chief appraiser will count the votes, declare the candidate who received the highest number of votes elected, and submit the results of the election to the governing body of each city and town, to the candidates nominated, and to the Secretary of HCAD's Board of Directors. A tie vote will be resolved by a method of chance chosen by the chief appraiser.

### **For Junior Colleges and School Districts other than The Houston Independent School District**

With the exception described below for junior college districts, exactly the same procedure described for cities and towns above applies to the selection of the member who represents junior college districts and school districts other than Houston ISD. The governing bodies of the school districts must nominate and elect following the deadlines and procedures described above. The four junior college districts with territory in Harris County may participate in the selection of the member who represents school districts other than Houston ISD and the junior colleges. However, the junior college districts collectively have the same voting authority as a single school district. See Sec. 6.031(b-1), Tax Code. The governing bodies of junior college districts may each nominate a candidate following the deadlines and procedures described above. However, the four junior colleges collectively have a single vote in the election. The governing body may cast a vote by resolution and file the resolution with the chief appraiser. The collective vote will be automatically cast for the candidate who receives the most votes from among the junior colleges. As an example, if one candidate receives three votes and another receives one vote, the junior colleges will be deemed to have collectively cast their vote for the candidate who received the three votes.

### **For Conservation and Reclamation Districts**

The procedure and timetable for selecting the member who represents the conservation and reclamation districts are the same as that described above for small cities and school districts.

The conservation and reclamation districts that participate in the appraisal district may cast a single vote. The candidate who receives the most votes is elected.

**For Harris County, the City of Houston  
And the Houston Independent School District**

*Prior to December 1, 2023*, the governing body of each of these entities appoints a single person to represent it on the board. Each governing body must formally adopt a resolution naming the person who will serve as a board member and submit it to the chief appraiser at the address shown below:

Roland Altinger  
Chief Appraiser  
Harris Central Appraisal District  
13013 Northwest Freeway  
P. O. Box 920975  
Houston, Texas 77292-0975

To assist you in this process, I have enclosed a suggested form of resolution for the appointment of your representative to the board of directors of the Harris Central Appraisal District.

We invite your questions or comments on the board selection process. Please do not hesitate to call me at (713) 957-5299.

Sincerely,



Roland Altinger, RPA  
Chief Appraiser

Attachments

Cc: HCAD Board Members  
Tax Assessors  
Attorneys

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE \_\_\_\_\_ INDEPENDENT SCHOOL  
DISTRICT NOMINATING A CANDIDATE  
FOR A POSITION ON THE BOARD OF DIRECTORS OF  
THE HARRIS CENTRAL APPRAISAL DISTRICT**

WHEREAS, those school districts other than the Houston Independent School District within the Harris Central Appraisal District and the junior college districts within the Harris Central Appraisal District have the right and responsibility to elect one person to the board of directors of the Harris Central Appraisal District for a term of office commencing on January 1, 2024; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for such position on said board of directors; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF \_\_\_\_\_

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That \_\_\_\_\_ (name), \_\_\_\_\_  
\_\_\_\_\_ (address, zip code) \_\_\_\_\_ (phone

number) be, and he or she is hereby nominated as a candidate for that position on the board of directors of the Harris Central Appraisal District to be filled by those junior college districts and school districts other than the Houston Independent School District within the Harris Central Appraisal District for a two-year\* term of office commencing on January 1, 2024.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District prior to October 15, 2023.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

\* Unless the constitutional amendment proposed by H.J.R. 2 passes at the November 2023 general election, then in accordance with Senate Bill 2, Section 5.13(d), it will be a one-year term beginning January 1, 2024.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
\_\_\_\_\_ JUNIOR COLLEGE DISTRICT  
NOMINATING A CANDIDATE  
FOR A POSITION ON THE BOARD OF DIRECTORS OF THE  
HARRIS CENTRAL APPRAISAL DISTRICT

WHEREAS, those school districts other than the Houston Independent School District within the Harris Central Appraisal District and the junior college districts within the Harris Central Appraisal District have the right and responsibility to elect one person to the board of directors of the Harris Central Appraisal District for a term of office commencing on January 1, 2024; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for such position on said board of directors; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF \_\_\_\_\_

\_\_\_\_\_:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That \_\_\_\_\_ (name), \_\_\_\_\_  
\_\_\_\_\_ (address, zip code) \_\_\_\_\_ (phone

number) be, and he or she is hereby nominated as a candidate for that position on the board of directors of the Harris Central Appraisal District to be filled by those junior college districts and school districts other than the Houston Independent School District within the Harris Central Appraisal District for a two-year\* term of office commencing on January 1, 2024.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District prior to October 15, 2023.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

\* Unless the constitutional amendment proposed by H.J.R. 2 passes at the November 2023 general election, then in accordance with Senate Bill 2, Section 5.13(d), it will be a one-year term beginning January 1, 2024.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE GOVERNING BODY OF  
THE CITY OF \_\_\_\_\_ TEXAS,  
NOMINATING A CANDIDATE FOR A POSITION  
ON THE BOARD OF DIRECTORS OF THE  
HARRIS CENTRAL APPRAISAL DISTRICT

WHEREAS, those cities and towns other than the City of Houston within the Harris Central Appraisal District have the right and responsibility to elect one person to the board of directors of the Harris Central Appraisal District for a term of office commencing on January 1, 2024; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for such position on said board of directors; now, therefore,

BE IT RESOLVED BY THE GOVERNING BODY OF \_\_\_\_\_

\_\_\_\_\_ :

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That \_\_\_\_\_ (name), \_\_\_\_\_  
\_\_\_\_\_ (address, zip code) \_\_\_\_\_ (phone

number), be, and he or she is hereby, nominated as a candidate for that position on the board of directors of the Harris Central Appraisal District to be filled by those cities and towns other than the City of Houston within the Harris Central Appraisal District for a two-year\* term of office commencing on January 1, 2024.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District prior to October 15, 2023.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
City Secretary

\* Unless the constitutional amendment proposed by H.J.R. 2 passes at the November 2023 general election, then in accordance with Senate Bill 2, Section 5.13(d), it will be a one-year term beginning January 1, 2024.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE

\_\_\_\_\_  
(CONSERVATION & RECLAMATION DISTRICT)

NOMINATING A CANDIDATE

FOR A POSITION ON THE BOARD OF DIRECTORS OF THE  
HARRIS CENTRAL APPRAISAL DISTRICT

WHEREAS, those eligible conservation and reclamation districts participating in the Harris Central Appraisal District have the right and responsibility to elect one person to the board of directors of the Harris Central Appraisal District for a term of office commencing on January 1, 2024; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for such position on said board of directors; now, therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF

\_\_\_\_\_:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That \_\_\_\_\_ (name),

\_\_\_\_\_ (address, zip code)

\_\_\_\_\_ ( phone number), be, and he or she is hereby, nominated as a candidate for that position on the board of directors of the Harris Central Appraisal District to be filled by those eligible conservation and reclamation districts participating in the Harris Central Appraisal District for a two-year\* term of office commencing on January 1, 2024.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris Central Appraisal District prior to October 15, 2023.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

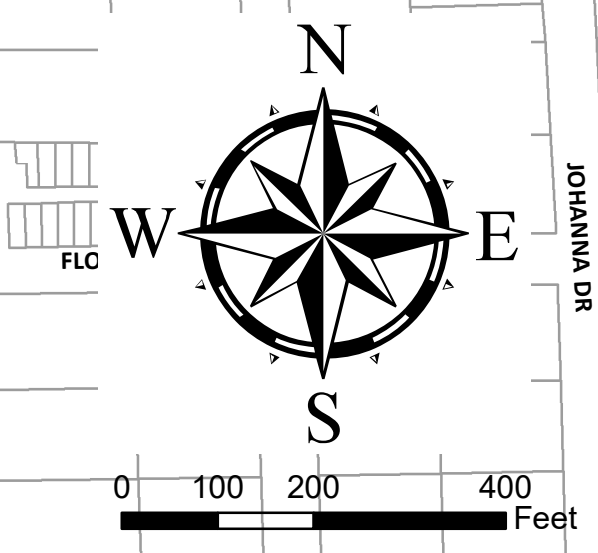
\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

\* Unless the constitutional amendment proposed by H.J.R. 2 at the November 2023 general election passes, then in accordance with Senate Bill 2, Section 5.13(d), it will be a one-year term beginning January 1, 2024.

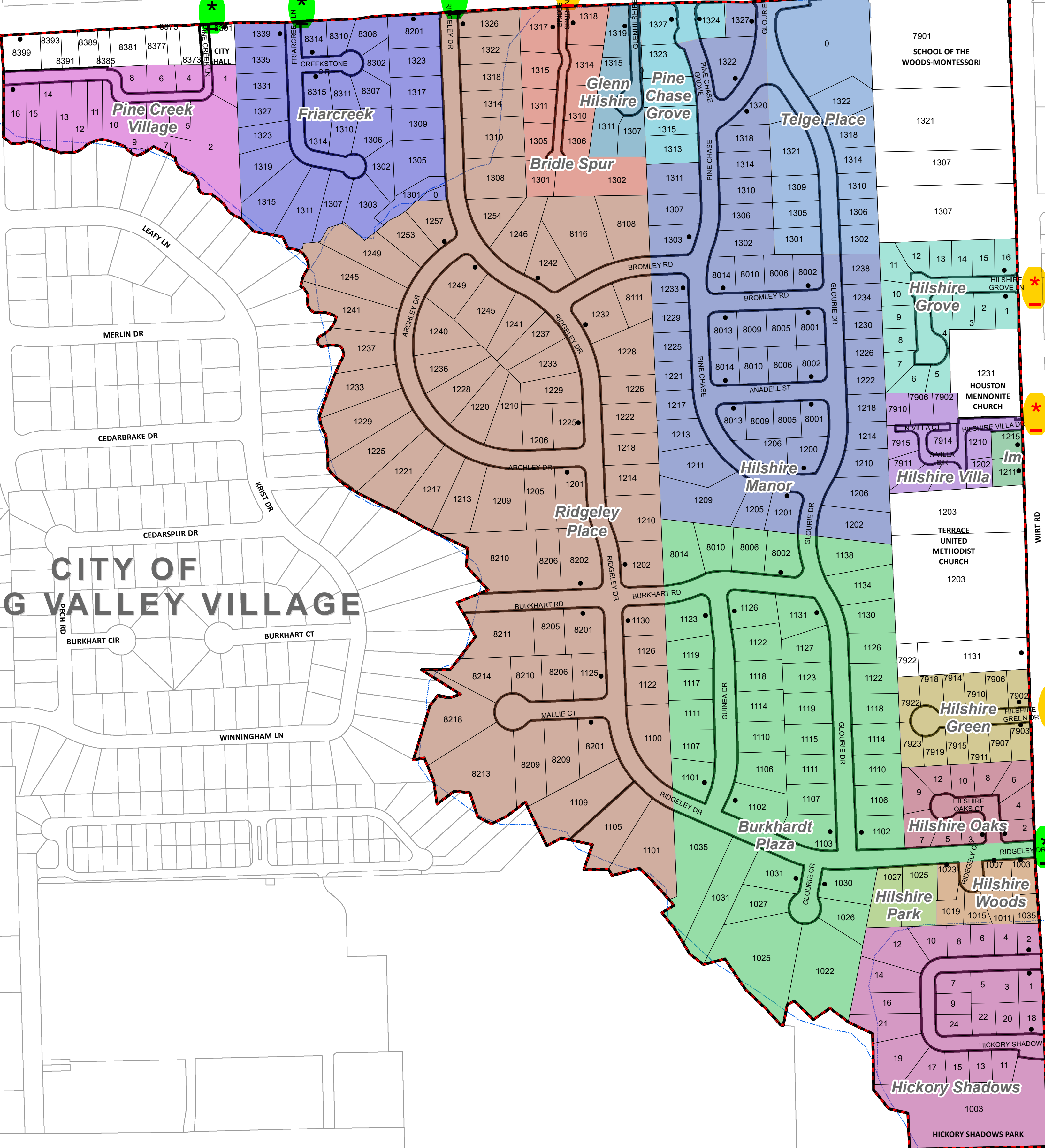




CITY OF HOUSTON

CITY OF SPRING VALLEY VILLAGE

CITY OF HUNTER'S CREEK VILLAGE



IH-10 - KATY FREEWAY

City of Hilshire Village, Texas  
CITY MAP

